

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF
MOUNDSVILLE, AUGUST 21, 2018**

The Council of the City of Moundsville met in regular session in the Council Chambers on August 21, 2018 at 7:00 p.m.

Meeting was called to order by Mayor Allen Hendershot.

Invocation was given by Mayor Allen Hendershot.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: DeWitt, Haynes, Remke, Saunders, Wood and Mayor Hendershot. Absent: Hunt. Also present were City Manager Hess, City Clerk Hewitt, Police Chief Mitchell, Public Works Director Stocklask, Fire Chief Brandon, Building Inspector Richmond, Parks & Recreation Director Coville, CPA Kathryn Goddard and Attorney Thomas White.

MINUTES:

Regular Council Meeting of August 7, 2018.

Councilperson Haynes made a motion to accept and approve the minutes of the regular council meeting of August 7, 2018, seconded by DeWitt.

Vice Mayor Remke requested a correction on page 3, line 44, should say “give” not “loan”. Motion was made and seconded as amended. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Jane Klug, 2015 Jackson Street, speaking on behalf of The Friends of Parks & Recreation, sponsored the Adult Swim Dance which was very successful. She commended Parks & Recreation Director Coville for organizing the event.

* Katie Dantrassy, Fourth Street, approached council on her possible interest to contract with the City of Moundsville as a grant writer. City Manager Hess will contact Ms. Dantrassy to discuss her interest.

OLD BUSINESS:

Other Items to be Discussed by Council.

* Vice Mayor Remke asked if Mayor Hendershot received information from the State Tax Department authorizing him to request tax information? No he has not.

* Vice Mayor Remke asked why the old city lot on Jefferson Avenue was not on the current paving list? Vice Mayor Remke requested engineering of the parking lot be placed on the September 4, 2018 regular council meeting agenda.

* Vice Mayor Remke asked what is causing the drainage problem on Second Street? Manager Hess reported the Stormwater Board has installed piping and a catch basin on Second Street between Grant Avenue & Parriott Avenue so the resident's at 1215 & 1217 Second Street can drain their yards to.

* Councilperson Haynes asked if Manager Hess received information on upgrades to the Police Department building? Manager Hess reported not receiving specs from Mr. Izer at this time. Manager Hess will contact him again.

* Councilperson Wood asked for the status of the recycling program. Manager Hess reported attending a meeting with Public Works Director Stocklask, Councilperson DeWitt and Rick Healy. Marshall County Solid Waste Director Howard Coffield will schedule another meeting at a later date.

* Councilperson Wood asked Parks Director Coville if he has addressed the need for safety inspections of the playground equipment? Director Coville is addressing the need.

* Councilperson DeWitt asked what the expected open date is for Jefferson Avenue Extension? Manager Hess announced September 10, 2018.

* Councilperson DeWitt asked Building Inspector Richmond for an update on the potential site for proposed basketball court and playground. Mr. Richmond said he has not talked to anyone concerning the measurements of the property which is located at the north east corner of Ruby Street & Garfield Street.

Councilperson DeWitt made a motion to place the request to survey the property on the regular council meeting agenda, seconded by Vice Mayor Remke. Motion carried unanimously.

* Councilperson Saunders said he and Parks Director Coville met with someone concerning security camera's for the pool, recreation property and ballfields.

* Councilperson Saunders asked Chief Mitchell for more patrol on Poplar Avenue and Jackson Street. People are still running the stop sign.

NEW BUSINESS:

Re-Appointment to the Moundsville Zoning Appeals Board. (Council's Appointment)

Manager Hess received a letter from Carol Ryan expressing her willingness to serve another three year term on the Moundsville Zoning Appeals Board.

Councilperson Saunders made a motion to re-appoint Carol Ryan to the Zoning Appeals Board, seconded by Councilperson DeWitt. Motion carried unanimously.

Other Items to be Discussed by Council.

* Councilperson Wood made a motion to go into an executive session after the regular session for personnel matters, seconded by Vice Mayor Remke.

Mayor Hendershot called for a voice vote. City Clerk Hewitt announced the following tally. 5 yeas, 1 nay. Haynes voting nay. Motion carried.

* Councilperson Saunders made a motion to discuss at the policy committee meeting the possibility of providing transportation to the elderly in the city, seconded by Councilperson DeWitt. Motion carried unanimously.

* Vice Mayor Remke made a motion to discuss at the finance committee meeting the possibility of partnering with the Moundsville Baseball Association for playground equipment at the Valley Fork property, seconded by Councilperson DeWitt. Motion carried unanimously.

* Vice Mayor Remke asked for an update on the properties at 208 & 210 Washington Avenue. Building Inspector Richmond said they are addressing both properties.

* Vice Mayor Remke made a motion to discuss at the policy committee meeting the possibility of billing individuals involved in accidents in the city limits, seconded by Councilperson DeWitt.

Mayor Hendershot called for a voice vote. City Clerk Hewitt announced the following tally. 4 yeas, 2 nays. Haynes and Saunders voting nay. Motion carried.

Mayor Hendershot asked Attorney White to research that possibility under Home Rule.

MANAGER ITEMS:

City Manager Hess provided the following report to council:

- 1) I spoke with John McGarrity at the WV Development Office. Should have an answer on the Land & Water Conservation Grant by the middle of September.
- 2) Attended a meeting with the Department of Highways. The District #6 Office has determined that it is warranted to forward the request to Charleston to conduct a traffic study be performed to consider installing a left turn signal on Twelfth Street and Route 2.
- 3) The Swim Dance held on August 16th was attended by 77 people. Everyone had a good time and the Friends of Parks & Recreation are requesting to have a second one in the near future.
- 4) The City of Moundsville Fire Department is having a Blood Drive on August 22nd at the Fire House between 12:00 P.M. and 5:00 P.M.
- 5) A meeting was held with Public Works Director Frank Stocklask, Councilperson DeWitt, Rick Healy and myself about recycling. Spoke with Howard Coffield from the Solid Waste Authority. He will be back in touch to set up another meeting as to how we can come together. Barry Boyd from the Dairy Queen was also in attendance with ideas on commercial recycling and is interesting in assisting the City.
- 6) Community Day is all set to go this Saturday, rain or shine.
- 7) I have hired an individual to work as a part time parking meter attendant to start on August 27th.
- 8) A conference call was held concerning the employee policy book update. Work is continuing on this.
- 9) I have distributed an e-mail from Rick Healy concerning the Opportunity Zone. This shows the links that you can access.
- 10) The street paving is continuing. Sam's Drive should be the next street paved. The section of Pine Avenue between Center Street and Second Street has been placed on hold

at the present time due to the water project.

11) Jefferson Avenue Extension is scheduled to re-open September 10, 2018. Bridge work is to be the next phase.

Other Items to be Discussed by the City Manager.

* Manager Hess reported the Moundsville Convention and Visitors Bureau provided their financial balance statement which she made copies for council.

MAYOR ITEMS:

* Mayor Hendershot made a motion to discuss at the regular council meeting paving of Highland Avenue at Rt.250 from Center Street & Second Street, seconded by Councilperson Saunders. Motion carried unanimously.

* Mayor Hendershot thanked the Friends of the Pool for sponsoring the Adult Swim Dance.

* Mayor Hendershot suggested the City Fire Department assist the Moundsville Water Board in flushing the fire hydrants and possibly locating some grants to purchase the new style hydrants. Fire Chief Brandon said he will contact Glen Dale to see what grants they applied for.

COMMITTEE REPORTS:

Discussion of Recommendations by the Finance Committee.

1. Discussion of Request for Donation to Son's of the American Legion Golf Scramble. Committee recommends donating \$50 to the Son's of the American Legion.

Councilperson Wood made a motion to donate \$50 to the Son's of the American Legion, seconded by Councilperson Saunders. Motion carried unanimously.

Discussion of Recommendations by the Traffic Committee.

1. Discussion of Additional Street Paving Engineering Costs. Committee recommends placing the list of streets out to bid. Total Cost Estimate \$252,540.00.

Councilperson Saunders made a motion to place streets out to bid, seconded by Councilperson Haynes. Motion carried unanimously.

2. Discussion of Fostoria Avenue Bridge Replacement Recommendation from DOH. Committee recommends moving forward with the bridge replacement.

Councilperson Saunders made a motion to move forward with the Fostoria Avenue bridge replacement, seconded by Vice Mayor Remke. Motion carried unanimously.

Councilperson DeWitt recommended that council also look into paving Fostoria Avenue after the bridge is replaced.

Mayor Hendershot thanked Councilperson Haynes for his diligence in pursuing this project.

Discussion of Recommendations by the Policy Committee.

1. Discussion of Apartments Being Permitted on First Floor of Businesses on Jefferson Avenue. Committee recommends directing the City Attorney to draft an ordinance permitting residential apartments on the second & third floors of businesses on Jefferson Avenue and review ordinance with the Planning Commission.

Councilperson DeWitt made a motion to direct the City Attorney to draft the ordinance for the Planning Commissions review and include first floor rear apartments with rear access, seconded by Councilperson Wood. Motion carried unanimously.

2. Discussion of Location for Flag Poles Removed from Jefferson Avenue Extension. Committee recommends installing three flag poles on the Riverfront Property.

Councilperson DeWitt made a motion to relocate three flag poles at the Riverfront Property, seconded by Vice Mayor Remke. Motion carried unanimously.

COUNCIL ITEMS:

* **Haynes** - Commended Public Works Director Stocklask and his staff for the great work they have been doing on patching the streets.

* **Wood** - Congratulations to the Friends of the Parks & Recreation for the great job they did organizing the Adult Swim Dance.

* Reminded everyone of the Community Day Event on Saturday, August 25, 2019 from 12:00 p.m. to 4:00 p.m.

* **DeWitt** - Is pleased that DOH is now looking at the possibility of a turn light at the 12th Street bridge.

* **Saunders** - Congratulations to Friends of the Parks & Recreation for a great job with the Adult Swim Dance.

* **Remke** - Thanked the citizens of Moundsville for allowing him to attend the West Virginia Municipal League conference in Morgantown.

* **Hendershot** - Hopes Saturday will bring good weather for the Community Day event.

Mayor Hendershot made a motion to recess for a 5 minutes break, seconded by Councilperson Saunders. Motion carried unanimously.

Regular Session recessed at 8:13 p.m.

Regular Session reconvened at 8:20 p.m.

Executive Session began at 8:20 p.m.

Executive Session recessed at 8:45 p.m.

Regular Session reconvened at 8:46 p.m.

Vice Mayor Remke made a motion to adjourn, seconded by Councilperson Haynes. Motion carried unanimously.

Meeting adjourned at 8:47 p.m.

Sondra J. Hewitt, City Clerk

Allen R. Hendershot, Mayor