

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF  
MOUNDSVILLE, FEBRUARY 6, 2018**

The Council of the City of Moundsville met in regular session in the Council Chambers on February 6, 2018 at 7:00 p.m.

Meeting was called to order by Mayor Allen Hendershot.

Invocation was given by Mayor Allen Hendershot.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: DeWitt, Hunt, Remke, Saunders, Wood and Mayor Hendershot. Absent: Haynes. Also present were City Manager Hess, Police Chief Mitchell, Public Works Director Stocklask, Building Inspector Richmond, Acting Fire Chief Brandon, Parks & Recreation Director Coville, CPA Kathryn Goddard and Attorney Thomas White and City Clerk Hewitt.

**MINUTES:**

**Regular Council Meeting of January 16, 2018.**

Councilperson Hunt made a motion to accept and approve the minutes of the regular council meeting of January 16, 2018, seconded by Councilperson DeWitt. Motion carried unanimously.

**GENERAL PUBLIC HEARING:**

\* Carl Boso, 305 Tenth Street, asked why Ace Towing and Valley Towing are continuing to do business in the City of Moundsville without a business license? Mayor Hendershot said towing companies are not controlled by the city but by the Public Service Commission (PSC). Mr. Boso asked what the cities Fire Department going to do? Mayor Hendershot said that council was researching the possibility of the Moundsville Fire Department moving to First Street in the Volunteer Fire Department Building. Mr. Boso said he received a letter from the Marshall County Health Department concerning the use of garbage cans at his campground on 12<sup>th</sup> Street. He said he was under the Health Departments Authority since he owns a campground.

\* Joe Parriott, PO Box 277, presented a handout of items he wished to discuss with council concerning tourism and the beautification of Moundsville. He said traveling to Grand Vue Park by way of Linden Avenue would give tourist a more favorable view and the storage of Porta John's on Fostoria Avenue is not a memorable sight. Mr. Parriott

made comment to the steep slope of cinders between Wal Mart and Jefferson Extension that should be landscaped with grass instead of weeds.

\* Della Deskins, 318 Olive Avenue, representative of VFW #437 presented awards to Councilperson Saunders and Vice Mayor Remke for their participation in the Essay Contest. She noted the second place winner received first place in the state. Mrs. Deskins also invited Manager Hess, Mayor Hendershot and Council to the VFW Annual Dinner on February 19, 2018.

\* David Seum, 112 Elm Avenue, asked council to consider creating a Arts & Culture Commission in Moundsville in which he asked to be appointed to. Mr. Seum said the commission would help with beautification of the City of Moundsville.

Vice Mayor Remke made a motion to discuss the creation of an Arts & Culture Commission in Moundsville at the policy sub committee meeting, seconded by Councilperson Wood. Motion carried unanimously.

#### **OLD BUSINESS:**

\* Councilperson DeWitt passed out information she received at the WVML Conference while attending a Bad Building seminar. The handout demonstrates challenges and how to address them.

\* Councilperson Wood suggested that council establish action steps for Council and City Manager goals, seconded by Councilperson Hunt to place on the policy sub committee agenda. Motion carried unanimously.

\* Councilperson Wood asked that Parks & Recreation Director Coville provide council with an update of the pool and what he hopes to happen in the future.

\* Councilperson Hunt reiterated Councilperson DeWitt discussion on the Bad Buildings seminar. She had the opportunity to speak with Huntington Mayor Steve Williams on their success with the Bad Building program. Councilperson Hunt is hoping to contact Mayor Williams and bring those ideas back to council.

\* Vice Mayor Remke asked if the nano-filtration system is completed? Mayor Hendershot said the system has been installed and working.

\* Vice Mayor Remke asked if the Meter Attendant has been trained in his additional job duties and has his pay been increased? Manager Hess said Mr. Coffield has been trying

to work with Police Chief Mitchell but things have come up and he was unable to meet. Councilperson Remke made motion to discuss an increase in wages for Mr. Coffield since he will be taking on extra duties, seconded by Councilperson DeWitt. Motion carried unanimously.

Councilperson Wood asked that Manager Hess provide council with a job description of the Meter Attendant.

\* Vice Mayor Remke asked for copies of the maps of the East End Property and who would the city contact for an appraisal of the property? Attorney White said there is not going to be anything done until council locates a piece of property to replace the East End Property.

\* Vice Mayor Remke asked for an update concerning the train crossing. Police Chief Mitchell said he was still looking into that. Vice Mayor Remke said with the RV Park near the river the campers should have another exit out of the park if a train blocks the crossing.

Mayor Hendershot said that needs to be discussed at the Traffic Sub Committee meeting. A motion was made by Vice Mayor Remke and seconded by Councilperson DeWitt. Motion carried unanimously.

## **NEW BUSINESS:**

### **Discussion of the Construction of the New Sanitation Building Heating System.**

Public Works Director Stocklask explained heated concrete floors in the new building are more cost efficient than gas heated blowers. He said the original bid specs included the heated floors, but were removed from the second bid specs to reduce costs. The cost for the heated floors is \$13,750.00.

Councilperson DeWitt made a motion to discuss installing heated floors in the new Sanitation Building at the Finance Sub Committee meeting, seconded by Councilperson Wood. Motion carried unanimously.

### **Other Items to be Discussed**

\* Vice Mayor Remke asked Ms. Goddard if the \$500,000.00 rainy day fund was still intact? Ms. Goddard advised that \$96,000.00 was taken from that fund to pay a partial payment for the Four Seasons Pool dectron unit.

\* Vice Mayor Remke made a motion to discuss increasing the Public Safety Fee at the finance meeting. Motion failed for lack of a second.

\* Vice Mayor Remke asked for a monthly Fire Department report. He also asked for a representative from each department speak to council concerning their pension funds at a finance meeting.

Mayor Hendershot said the representative would not be a department member but a member from the pension board itself, which is made up from the members of the department. He went on to say that pension funds are controlled by the state code and by the pension boards and he doesn't think council has the authority to offer or recommend buy outs.

\* Councilperson Hunt reported attending the Marshall County Chamber of Commerce Business After Hours hosted by John Marshall High School and Northern Community College. She is amazed at the opportunities our children have in this area.

\* Councilperson Hunt reported she attended a meeting to hear WV Senator Manchin at the Ohio Valley Recovery Center located in Benwood. Senator Manchin spoke on the country's drug epidemic and how it is effecting West Virginia.

Councilperson Hunt made a motion to asked OVRC Executive Director Mary Hess to speak at the Finance Sub Committee meeting and Council to make a donation to the Center, seconded by Councilperson Saunders. Motion carried unanimously.

\* Councilperson Hunt announced that she and Councilperson DeWitt are preparing for the Home Expo at the Moundsville Training Center on March 2 & 3, 2018.

\* Councilperson Hunt expressed how valuable the West Virginia Municipal League is to the municipalities throughout the state providing them with viable information.

\* Councilperson Saunders asked Mayor Hendershot if he would discuss the meetings that have been going on concerning the two fire departments.

\* Councilperson Wood provided council with a handout on updates for the 1% Sales Tax, such as 36 Home Rule Cities have imposed the 1% sales tax, collection for the tax began July 2017 and the City of Moundsville received \$723,453.49 from July 2017 to January 2018. Councilperson Wood also reported a meeting he attended along with Mayor Hendershot, Councilperson Judy Hunt, Members of RED and the Marshall County Commission to discuss programs for the Marshall County Mayor's Community Action

Association. Additional topics addressed was the need for increasing planning and cooperation between municipalities and the Marshall County Commission as well as researching partnerships between the cities and county.

\* Councilperson DeWitt previously asked that Department Heads meet with council to discuss things they want included in their budget. She also requested a representative from the Health Plan speak with council also.

\* Councilperson DeWitt made a motion to ask Lt. Steve Kosek to attend the Finance Sub Committee meeting to answer any questions on the handout that she provided to council concerning activities of the Police Department, seconded by Councilperson Wood. Motion carried unanimously.

\* Councilperson Wood made a motion to discuss at the Finance Sub Committee meeting the possibility of extending Health Insurance Benefits to retired employees, seconded by Councilperson DeWitt. Motion carried unanimously.

## **MANAGER ITEMS:**

### **Re-Appointment to the Moundsville Planning Commission.**

City Manager Hess appointed Dennis Kidd to serve another 3 year term on the Moundsville Planning Commission.

\* Manager Hess touched on a few items from her Manager's Report: 1) Concerning the US Rt. 250 Jefferson Avenue project, Department of Highways reported the contractor is waiting for a permit before they shut down Jefferson Avenue Extension at Connie's Castle. Projected start date is the middle of March. Back roads on the Extension will remain open for access. Manager Hess later received an update from Mr. Wallace reporting the contractor is not prepared for the closure of the US Rt. 250 Jefferson Avenue Extension this month. They are looking at the possibility of sometime in March or April. At this time no date has been set, as they get closer to a start date, they will let Manager Hess know; 2) Manager Hess, along with the City Clerk, Treasurer and CPA met with City Clerk Judy Hunt of Benwood to look at their Accounting Program; 3) City of Moundsville Facebook page is up; 4) The City will be advertising for a Building Inspector; 5) The Chamber of Commerce will be holding 3 concerts this year, they have chose to hold concerts throughout the County.

## **MAYOR ITEMS:**

- \* Mayor Hendershot announced the Better Buildings meeting was cancelled so he, Councilperson Wood and Councilperson Hunt met with the Marshall County Commission and RED.
- \* Mayor Hendershot was contacted by company interested in installing a tower at the City Garage. They hope to have a tower at both the north and south end of the city.
- \* Mayor Hendershot said concerning the Fire Department meetings that an organizational meeting was held with himself, Councilperson Wood, City Manager Hess, Acting Fire Chief Brandon, Representatives of the Volunteer Fire Department. They decided some of the things they would need to pursue. They received information from both the paid and volunteer departments such as levels of equipment. Acting Chief Brandon obtained ISO information. Mayor Hendershot and Councilperson Wood will hold a conference call with an ISO representative.
- \* Mayor Hendershot received a correspondence from Marshall County Schools implementing a program Handle With Care (HWC) for the children. They provided phone number cards for police, fire and first responders in case they would respond to the residence where a child is living or having difficulty at home so they can “Handle With Care” at school.
- \* Mayor Hendershot received information on ways to inspect and expect from your police department. The information is available for council to look at.
- \* Mayor Hendershot, as well as Councilperson DeWitt, Hunt and Saunders attended the WV Municipal League Conference. An information packet was available for council members to take with them to the Capitol when addressing their representatives. Mayor Hendershot will make that information available to council members that were not able to attend. Mayor Hendershot also attended a Sexual Harassment Seminar. These seminars are available to cities if needed.
- \* Mayor Hendershot recommended to discuss at the Finance Sub Committee the pool grant application and at what level council wishes to fund it. He said the money needs to be set aside for the 50/50 match. Councilperson DeWitt made the motion, seconded by Councilperson Hunt. Motion carried unanimously.

## **COMMITTEE REPORTS:**

### **Discussion and Approval of Recommendations by the Finance Committee.**

The finance meeting is scheduled for Tuesday, February 13, 2018 at 5:00 p.m.

### **Discussion and Approval of Recommendations by the Policy Committee.**

The policy meeting will follow the finance meeting.

### **Discussion and Approval of Recommendations by the Traffic Committee.**

The traffic meeting will follow the policy meeting.

## **COUNCIL ITEMS:**

\* **Remke** - With discussions concerning Parks & Recreation and Public Safety, Mr. Remke feels council should consider the adjustments in the cost of living.

\* **Hunt** - Received a call from a resident at 122 North Highland Avenue concerning the culvert being plugged up near the dirt lane where the school bus turns around. Manager Hess will do a work order.

\* **Saunders** - Announced the Daddy/Daughter Dance was held on Saturday, February 3, 2018 and was very successful. There was a total of 474 Dads and Daughters in attendance.

\* **DeWitt** - Hopes the proposed tower installation will help with cell service in this area. She reported these companies hope to have a blanket ordinance across the entire state so they don't have to obtain permits from every city.

\* Reiterated Mr. Parriott's comment on the Sanford Center and added that she and several other people have been renting the gym for different events. She is happy to see the building is being used.

\* Asked Public Works Director Stocklask if they have considered building a road from the upper Street Department building to the new Sanitation building? Mr. Stocklask said he has been discussing this but there would be engineering, permits and equipment involved that would be costly.

Councilperson DeWitt made a motion to adjourn, seconded by Councilperson Saunders.  
Motion carried unanimously.

Meeting adjourned at 8:25 p.m.

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Sondra J. Hewitt, City Clerk

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Allen Hendershot, Mayor