

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF  
MOUNDSVILLE, JANUARY 2, 2018**

The Council of the City of Moundsville met in regular session in the Council Chambers on January 2, 2018 at 7:00 p.m.

Meeting was called to order by Mayor Allen Hendershot.

Invocation was given by Mayor Allen Hendershot.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: DeWitt, Haynes, Remke, Saunders, Wood and Mayor Hendershot. Absent: Hunt. Also present were City Manager Hess, Police Chief Mitchell, Public Works Supervisor Wallace, Building Inspector Richmond, Acting Fire Chief Brandon, CPA Kathryn Goddard and Attorney Thomas White and City Clerk Hewitt.

**MINUTES:**

**Regular Council Meeting of December 19, 2017.**

Councilperson Remke made a motion to accept and approve the minutes of the regular council meeting of December 19, 2017, seconded by Councilperson DeWitt.

Councilperson Wood made a correction on page 5 line 33, he said, “he hopes **somebody** will design a strategic plan”.

Mayor Hendershot called for vote on the motion. Motion carried unanimously.

**GENERAL PUBLIC HEARING:**

No one in the audience wished to speak.

**OLD BUSINESS:**

**Other Items to be Discussed by Council.**

\* Vice Mayor Remke asked for an update on the 1808 First Street property before it had caught on fire. Building Inspector Richmond said the property has been in limbo since losing track of the owner.

- \* Vice Mayor Remke said he was still waiting on a copy of the RV Park lease agreement. Manager Hess will have copies at the subcommittee meetings.
- \* Vice Mayor Remke asked Attorney White when council can expect to see copies of the East End property boundaries concerning the Sports Complex? Attorney White said he was still researching the property.
- \* Vice Mayor Remke requested a copy of the Renovation Feasibility Study for Four Seasons Pool by McKinley & Associates. Manager Hess had copies on hand and passed them out to council.
- \* Vice Mayor Remke asked if the Better Building meeting has been scheduled? Manager Hess said she is waiting on Mr. Strait to let her know a date and time to schedule the meeting. Vice Mayor Remke asked that Councilperson Wood continue to spearhead the program.
- \* Vice Mayor Remke asked if the city has a list of the properties to auction? Attorney White said he has an old list of properties that he still needs to research.
- \* Vice Mayor Remke asked Attorney White if he spoke with John McGarretty concerning the East End property. Attorney White said he called him before Christmas break but has not received a call back.
- \* Councilperson Saunders asked why we have only 3 campers there? Manager Hess said the company interested in all the spaces had to move on since we had no electric at the time. Manager Hess feels the RV Park will start filling up near the end of February first of March.
- \* Councilperson Wood asked for an update on the pool. Parks & Recreation Director Coville said Kucera Plumbing and Heating replaced the pump for the dectron and the heater for the building. A lot of the water had dried up, but roof is leaking. The pool water is was 72 and has increased to 76 degrees. The pool heater will need replaced soon. He went on to say JM Swim Coach was going to stop in to check the temperature of the water for the swim team.
- \* Councilperson Wood asked if the dectron unit has been ordered? Mr. Coville said it has been and it should take a good 6 weeks to put the unit together and a couple of weeks to install and get it running.
- \* Councilperson Wood asked Attorney White or Manager Hess to contact Eric Tucker

concerning the proposed property for the Sports Complex to let him know why the city is not moving forward with the complex.

## **NEW BUSINESS:**

### **Other Items to be Discussed by Council.**

\* Councilperson DeWitt said she was reminded to inform the new mayor to attend a Marshall County Commission meeting to discuss assisted funding for 2018 Fireworks celebration. Mayor Hendershot said he will call the County Commission to get on their agenda.

\* Councilperson Haynes reported a large hole in the pavement on Hickory Avenue between Center Street & Second Street. Mayor Hendershot suggested contacting the Water and Sanitary Departments to make sure there isn't a problem under the street.

\* Vice Mayor Remke asked to discuss Fire Prevention for the citizens at a Manager's Workshop. Mayor Hendershot said Councilperson Wood had some information concerning the subject that he will present.

\* Vice Mayor Remke asked that council be more involved in the budget process. He wants each council member to provide 3 items they would like to have for the city and consider 2 of those 3. Mayor Hendershot said he thinks that request would fall under goals. But council members have every right to bring up items they want to see addressed in the budget.

\* Councilperson Saunders said he feels it's the City Manager's job to come up with items for the budget. Mayor Hendershot said council's involvement in the budget can be as broad or narrow as they want.

\* Councilperson Wood asked CPA Goddard when the next 1% check will be coming in? Ms. Goddard anticipates the check to arrive around the 20<sup>th</sup> of January.

\* Councilperson Wood asked if the lighting ordinance has been put on the website? Manager Hess said the ordinance will be on the website.

\* Councilperson Wood presented council members with a handout of his research on the combination of the City (paid) and Volunteer Fire Departments. After some discussion, Councilperson Wood made a motion to discuss this information at the policy subcommittee meeting, seconded by Councilperson DeWitt.

Mayor Hendershot asked if the City of Elkins has a Regional Fire Department or is it a Fire Department for the city? He noted in the past, the Hazmat Team is a combination of Fire Department and Police Department cross trained. Is that still the case? Acting Chief Brandon said it was still a combined team. Mayor Hendershot also asked if the City Department was to move into the VFD building, and the city then decides to use the fire department building for another purpose, and the city can't come to a contract with the VFD, where will the city's Fire Department go? Councilperson Wood said there will have to be some sort of protection clause in the agreement.

Mayor Hendershot said he would like these questions answered for the policy meeting. He then called for a voice vote in favor. Motion carried unanimously.

### **MANAGER ITEMS:**

\* Manager Hess announced the retirement of Detective Sgt. Don DeWitt effective January 18, 2018.

\* Manager Hess announced the Ambulance Service ESP has notified Marshall County Officials, local police and fire departments of their plan to divest itself of the current ambulance division. The move will be effective 8:00 a.m. Wednesday, December 27, 2017. Marshall County Commissioners assured Manager Hess Moundsville will have coverage.

\* City Manager Hess called Shaye Strait to set up a Better Building meeting and is awaiting his call.

\* Manager Hess reviewed the city's Home Rule Application informing council of the breakdown of the 1% sales tax. The application listed the following proposal: Paving 20%; Demolition 15%; Parks & Recreation/Riverfront 25%; Four Seasons Pool 40%.

\* Manager Hess presented council with copies of the February 2016 Renovation Feasibility Study for Four Seasons Pool drafted by McKinley & Associates. Phase I is replacement of the dectron system; Phase II of \$112,000 is placement of the roof; Phase III is placement of exterior doors at \$30,000; and Phase IV is the interior pool area, cost will be sent at a later date.

### **MAYOR ITEMS:**

\* Concerning ESP Ambulance Service, Mayor Hendershot noted that city council entered into negotiations with ESP but did not enter into a contract. Even though the Marshall

County Commission is required to provide ambulance service to the county, Moundsville needs to stay on top of the ambulance service so that Moundsville citizens are properly covered. Vice Mayor Remke suggested re-addressing ambulance service options. Mayor Hendershot agreed saying this may be a good time to look at former Fire Chief Noel Clarke's reports.

**COMMITTEE ITEMS:**

**Discussion of Recommendations by the Finance Committee.**

The Finance Committee will meet on January 9, 2018 at 5:00 p.m.

**Discussion of Recommendations by the Policy Committee.**

The Policy Committee will follow the finance meeting.

**Discussion of Recommendations by the Traffic Committee.**

The Traffic Committee will follow the policy meeting.

**COUNCIL ITEMS:**

\* **Remke** - Made a motion to go into Executive Session for personnel matters after the regular meeting, seconded by Councilperson DeWitt. Motion carried unanimously.

\* **Haynes** - Nothing at this time.

\* **Wood** - Nothing at this time.

\* **DeWitt** - Nothing at this time.

\* **Saunders** - Asked for an update on the construction of the new buildings at the Sanitation Department. Street Foreman Wallace said due to the weather conditions, the contractor has not been able to start the project.

Mayor Hendershot called for a 5 minute recess before going into the Executive Session.

Regular Session recessed at 7:55 p.m.

Executive Session began at 8:05 p.m.

Executive Session recessed at 8:35 p.m.

Regular Session reconvened at 8:35 p.m.

Councilperson DeWitt made a motion to move forward with goals for City and City Manager, seconded by Vice Mayor Remke. Motion carried unanimously.

Councilperson Saunders made a motion to adjourn, seconded by Vice Mayor Remke. Motion carried unanimously.

Meeting adjourned at 8:39 p.m.

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Sondra J. Hewitt, City Clerk

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Allen Hendershot, Mayor