

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF
MOUNDSVILLE, NOVEMBER 21, 2017**

The Council of the City of Moundsville met in regular session in the Council Chambers on November 21, 2017 at 7:00 p.m.

Meeting was called to order by Mayor Eugene Saunders.

Invocation was given by Councilperson Allen Hendershot.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: DeWitt, Haynes, Hendershot, Hunt, Remke, Wood and Mayor Saunders. Also present were City Manager Hess, Police Chief Mitchell, Public Works Laborer Carter, Building Inspector Richmond, Firefighter Brandon, CPA Kathryn Goddard and Attorney Thomas White and City Clerk Hewitt.

MINUTES:

Regular Council Meeting of November 7, 2017.

Councilperson Haynes made a motion to accept and approve the minutes of the regular council meeting of October 3, 2017, seconded by Councilperson DeWitt. Motion carried unanimously.

Special Council Meeting of October 17, 2017.

Councilperson Haynes made a motion to accept and approve the minutes of the special council meeting of October 3, 2017, seconded by Councilperson DeWitt. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Rose Mary Patrone, 48 Dexter Avenue, read to council, reminding them of the city's Mission Statement, Values and Community Statement. She said council needs to stop worrying about minor issues and focus on the major problems the city is having. She said it is a shame that council can not make a decision on anything that is brought before them.

* Jane Klug, 2015 Jackson Street, said council is wasting peoples time. She feels council needs to focus on the important issues.

* Nelson Hooker, 421 Clinton Avenue, asked if council was able to figure out a solution for the iron running out into the street on Clinton Avenue? He also asked what the stormwater fee was for, saying it was an illegal fee. Councilperson Hendershot informed Mr. Hooker the fee was imposed to help with costs to separate the sanitary sewers from the storm sewers.

Councilperson Remke asked if the Sanitary Department has been notified of the problem on Clinton Avenue and asked if the sump pump could be turned off? Manager Hess said Superintendent Larry Bonar is aware of the problem.

Councilperson Remke also asked if the vehicle in Mr. Hooker's yard was towed? Mr. Hooker said the vehicle was still there. Chief Mitchell said he will look into the complaint.

* Sandy Lemley, 431 Magnolia Avenue, said she is having trouble with her neighbor at 430 Myrtle Avenue who puts logs and wood with nails in the alley to keep her from backing out of her garage. She also reported the apartment that faces 7th Street keeps their garbage near the alley between Magnolia Avenue & Myrtle Avenue and it blows all over the neighborhood.

Building Inspector Richmond said Building Inspector Bertrand has been talking to Ms. Lemley but he will find out where he is in the matter.

* Craig White, Marshall County Park & Recreation Board, announced that Bob's Lunch will be hosting Thanksgiving Dinner at the restaurant from 11-1 on Thanksgiving Day.

OLD BUSINESS:

* Councilperson DeWitt noticed the back road at the North Plaza to Jefferson Extension had been patched, did the city do that? Manager Hess said the owner did.

* Councilperson DeWitt asked if Attorney White has completed the lease for the RV Park? Mr. White said he was almost finished with it.

* Vice Mayor Wood said he was contacted again by Mr. Tucker asking for the status of the East End Property for the Sports Complex. He asked Mr. White if he has received any information on the property? Mr. White said he was still researching the issue.

* Vice Mayor Wood recommended council to revisit discussion of the 1% Municipal

Sales & Use Tax to allocate money for repair of the three bridges in the city. DOH said the city will need a 20% match.

* Vice Mayor Wood asked how many people were interested in renting spaces at the RV Park? Manager Hess said approximately 10.

* Vice Mayor Wood asked for the status of the contract with the Marshall County Board of Education concerning the pool facility. Manager Hess said the agreement stands at \$6,000 for 2017, \$8,000 for 2018 and \$10,000 for 2019. She also said there was a communication problem which has since been resolved.

* Vice Mayor Wood asked for an update of the Better Buildings Grant. Manager Hess asked Rick Healy if he would speak on the subject. Mr. Healy said Luke Isner moved away, however, the Federal Assist Grant Program is still in full swing. He said there will be funding available in the future for dilapidated structures but he can't say when.

Vice Mayor Wood asked Manager Hess to bring the information to the next council meeting.

* Councilperson Haynes ask Mr. White how soon council can expect to see the RV lease? Mr. White said soon.

* Councilperson Remke asked if anyone looked into the speeding and going the wrong way on Oak Avenue that he reported at the last meeting. Manager Hess said Public Works Director Stocklask was going to study the situation but he is on vacation at this time. He did say at one time there were barricades there at the end of Oak Avenue with a sign saying Do Not Enter.

* Councilperson Remke asked if the lease included the rules and regulations? Attorney White said the rules and regulations along with the lease is approximately 7 pages.

* Councilperson Remke made a motion to bring before the Policy Committee discussion of requiring individuals who rent out their property to purchase a city business license, seconded by Councilperson Hendershot. Motion carried unanimously.

* Councilperson Remke asked how council should move forward with the Better Buildings program? Manager Hess said she is bringing the information to the next council meeting.

* Councilperson Remke requested a copy of the contract between Kyle Wells and the City

for grass cutting.

* Councilperson Hendershot asked who was following up with researching of the East End property and the WV Development Office? Attorney White said he was.

NEW BUSINESS:

Presentation of Proposal from Grand Vue Park Director Craig White Concerning Pool & Recreation Departments. Committee recommends to bring before council for a vote to move forward with his proposal.

Vice Mayor Wood made the motion to move forward with contracting Craig White of the Marshall County Park & Recreation Board to manage the City of Moundsville's Park & Recreation Department for 1 year, seconded by Councilperson DeWitt for discussion.

Councilperson Hendershot said he doesn't feel comfortable in voting in favor of the motion because council was not given enough information to compare with Craig White's credentials or cost. He then made a motion to table until information can be provided by the City Manager, seconded by Councilperson Haynes.

Mayor Saunders called for a voice vote. City Clerk Hewitt announced the following tally.

5 yeas, 2 nays. DeWitt and Wood voting nay. Motion carried.

Councilperson Hendershot asked Manager Hess to provide council with a report or comparison between Craig White and the individuals she interviewed. She will provide that information at the next meeting.

Other Items to be Discussed by Council.

* Councilperson Hunt informed council members that she, Councilperson Hendershot and Vice Mayor Wood met Friday concerning goals for the city. The 6 goals they agreed upon were promoting and marketing the city; purchase of new accounting software for the office; allocation of 1% sales tax; economic development grants. She said they will be meeting with City Manager Hess to finalize the strategies of the action plans to put the goals in

place. The goals will then be brought to council for their consideration and suggestions.

* Councilperson Remke asked when the leaf vacuum will be fixed? Mr. Carter said parts have been ordered, they are waiting for them to come in.

* Vice Mayor Wood suggested for Manager Hess to move the Manager's Report to the beginning of the regular council meeting so council will not be asked a bunch of questions throughout the meeting. Attorney White will research.

MANAGER ITEMS:

* Business After Hours will be hosted by Wesbanco on November 30, 2017 at the Moundsville Training Center from 5-7 p.m. Christmas Tree Auction.

* The Marshall County FRN is asking for donations for a Teen Christmas Program. They are in need of hygiene products to fill 150 bags.

* Happy Thanksgiving to everyone.

* Manager Hess said she was sorry for the inconvenience concerning the RV Park. Due to some circumstances, the company interested in acquiring 30 spaces couldn't wait any longer so they moved on.

MAYOR ITEMS:

* Mayor Saunders read a thank you card from the Family of Oliver Jenkins who recently passed away.

* Mayor Saunders expressed sadness in the loss of Fire Chief Noel Clarke.

* Mayor Saunders made a motion to have an executive session for personnel matters after the regular session, Councilperson DeWitt seconded the motion. Motion carried unanimously.

* Happy Thanksgiving to everyone.

* Mayor Saunders explained that council donates \$50 for every request they receive for donations. There are several throughout the year that is why it is only \$50.

COMMITTEE REPORTS:

Discussion of Recommendations by the Finance Committee.

Discussion of Donation Request to John Marshall 50th Anniversary Committee. Committee recommends donating \$50.

Vice Mayor Wood made a motion to donate \$50, seconded by Councilperson DeWitt. Motion carried unanimously.

Discussion of Request for Ad in John Marshall Monarchs Basketball Program. Committee recommends donating \$50.

Vice Mayor Wood made a motion to donate \$50, seconded by Councilperson Haynes. Motion carried unanimously.

Discussion of Donation Request to Kids & Cops Shopping to Sponsor 3-5 Children. Committee recommends donating \$500 (\$100 each for 5 children).

Vice Mayor Wood made a motion to donate \$50, seconded by Councilperson Hunt. Motion carried unanimously.

Discussion of Sponsoring Fireworks Display. Committee recommends increase funding for the 2018 fireworks display and dedicate the Fireworks Program to former Fire Chief Noel Clarke.

Vice Mayor Wood made a motion to increase funding for the fireworks from \$10,000 to \$15,000 and dedicate the future displays to former Fire Chief Noel Clarke, seconded by Councilperson Remke Motion carried unanimously.

Discussion of Christmas House Decorating Contest. Committee recommends to continue sponsoring the contest with \$100, \$75 and \$25 awards.

Vice Mayor Wood made a motion to continue sponsoring contest with three awards, seconded by Councilperson Remke. Motion carried unanimously.

* Councilperson Remke made a motion to receive and file the legal ads published in the Moundsville Daily Echo, seconded by Councilperson DeWitt. Motion carried unanimously.

Discussion of Recommendations by the Policy Committee.

Discussion of Repealing Ordinances Dealing with Zoning Updates. Committee recommends directing the City Attorney to draft an ordinance repealing six (6) ordinances.

Councilperson Haynes made a motion to direct Attorney White to draft an ordinance to repeal 6 ordinances due to the zoning updates, seconded by Councilperson Remke. Motion carried unanimously.

Discussion of Recommendations by the Traffic Committee.

Discussion of Free Meter Parking During Holiday Season in Business District - Excluding Court House Area. Committee recommends to permit free meter parking in the business district between November 26, 2017 through January 1, 2018. 🚶🚶

Councilperson Hendershot made a motion to permit free meter parking in the business district from November 26, 2017 through January 1, 2018, seconded by Councilperson Remke. Motion carried unanimously.

COUNCIL ITEMS:

* **DeWitt** - Nothing at this time.

* **Wood** - Happy Thanksgiving.

* **Haynes** - Happy Thanksgiving.

* **Hendershot** - Inquired about an incident at the pool where some children were injured from broken glass? Manager Hess said she responded to the incident and explained that

a couple of children had band aids on their toes due to broken plastic from goggles of the party before them. The pool maintenance man entered the water to vacuum and remove any other plastic still left in the pool.

* Since council has been unable to make a decision on anything concerning the pool and agreeing with Ms. Patrone, the pool is deteriorating, Councilperson Hendershot made a motion to put out for bid the purchase of a dectron unit for the pool, seconded by Councilperson DeWitt. Motion carried unanimously.

* **Hunt** - Thankful for everything God has blessed her with in 2017. She is also thankful to serve the citizens of Moundsville.

* Have a Blessed Thanksgiving.

* Thanks to all the crews that helped with the Christmas Parade.

* **Remke** - Does not feel that council has given the citizens of Morton Avenue justice by not removing the trees on the property that was razed earlier this year.

* Reported pot holes on Kentucky Avenue.

* Happy Thanksgiving to everyone.

Councilperson Remke made a motion to go into executive session for personnel matters, seconded by Councilperson Dewitt. After a 5 minute recess.

Meeting recessed at 8:22 p.m.

Meeting reconvened at 8:24 p.m.

Executive session began at 8:25 p.m.

Executive session recessed at 8:35 p.m.

Regular session reconvened at 8:36 p.m.

Councilperson Haynes made a motion to adjourn, seconded by Councilperson Remke. Motion carried unanimously.

Meeting adjourned at 8:36 p.m.

Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor