

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, OCTOBER 3, 2017**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on October 3, 2017 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation was given by Councilperson Allen Hendershot.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in attendance:
12 DeWitt, Haynes, Hendershot, Remke, Wood and Mayor Saunders. Absent: Hunt. Also
13 present were City Manager Hess, Fire Chief Clarke, Police Chief Mitchell, Public Works
14 Director Stocklask, Building Inspector Richmond, CPA Kathryn Goddard and Attorney
15 Brent Clyburn.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of September 19, 2017.**

20
21 Councilperson DeWitt made a motion to accept and approve the minutes of the regular
22 council meeting of September 19, 2017, seconded by Councilperson Hendershot. Motion
23 carried unanimously.

24
25 **GENERAL PUBLIC HEARING:**

26
27 **Craig White - Moundsville CVB.**

28
29 Mr. White reported the upcoming events in Marshall County as well as the CVB moving
30 to the Mound Museum.

31
32 **OLD BUSINESS:**

33
34 **Discussion and Approval of an Ordinance Repealing Section Pertaining to the**
35 **Vacant Registration Fee and Revising the Section Pertaining to Uninhabitable**
36 **Structures. (Second Reading)**

37
38 Attorney Clyburn read the following ordinance by title only to be passed by council on
39 second and final reading:

1 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
2 **WEST VIRGINIA, AMENDING AND RE-ENACTING ARTICLE 1107 OF THE**
3 **MUNICIPAL CODE OF THE CITY OF MOUNDSVILLE TO REPEAL THE**
4 **PORTION THEREOF RELATING TO REGISTRATION OF VACANT**
5 **BUILDING AND TO CONTINUE TO PROVIDE FOR REGISTRATION OF**
6 **UNINHABITABLE BUILDINGS, FEES, COLLECTION METHODS, LIENS AND**
7 **PENALTIES FOR VIOLATIONS (SECOND READING)**

8
9 Councilperson Remke made a motion to accept and approve the above ordinance,
10 seconded by Councilperson DeWitt.

11
12 Councilperson Hendershot reminded citizens if their property is on the uninhabitable
13 buildings list, they still are exposed to all the other regulations.

14
15 Mayor Saunders called for a voice vote. City Clerk Hewitt announced the following tally.
16 6 yeas. Motion carried unanimously.

17
18 **Discussion and Approval of an Ordinance to Abolish the Parks & Recreation Board**
19 **and Create a Parks & Recreation Advisory Board. (Second Reading)**

20
21 Attorney Clyburn read the following ordinance by title only to be passed by council on
22 second and final reading:

23
24 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
25 **WEST VIRGINIA, ABOLISHING THE BOARD OF PARK AND RECREATION**
26 **COMMISSIONERS AND CREATING IN ITS PLACE A BODY TO BE KNOWN**
27 **AS THE PARKS AND RECREATION BOARD, WHICH IS WILL AND**
28 **ADVISORY BOARD TO THE COUNCIL OF THE CITY OF MOUNDSVILLE.**
29 **(SECOND READING)**

30
31 Councilperson Remke made a motion to accept and approve the above ordinance,
32 seconded by Councilperson Hendershot.

33
34 Mayor Saunders called for a voice vote. City Clerk Hewitt announced the following tally.
35 5 yeas, 1 nay. Mayor Saunders voting nay. Motion carried.

36
37 **Other Items to be Discussed by Council.**

38
39 * Councilperson DeWitt asked Manager Hess if she was able to find out if the city can
40 lease the East End property for a Sports Complex? Manager Hess said she sent a letter to

1 the WV Land and Water Conservation but has not received a response.

2
3 * Councilperson DeWitt thanked City Manager Hess for addressing the tree on Jefferson
4 Extension near Rt 2. It has been cut and the area cleaned up.

5
6 * Councilperson DeWitt said she has received positive feed back on the paving of the
7 intersection at 5th & Tomlinson Avenue.

8
9 * Vice Mayor Wood said Eric Tucker will be attending the sub committee meetings to ask
10 council if they have made a decision on the East End Property.

11
12 * Vice Mayor Wood announced that he, former Parks & Recreation Director Baker and
13 Mayor Saunders umpired the kickball tournament that was held on Saturday, September
14 23, 2017 at St. Jude. He said it was very enjoyable.

15
16 * Vice Mayor Wood said he is aware Manager Hess posted the position for Parks &
17 Recreation Director in the newspaper and asked if anyone has applied? Manager Hess
18 said she received a few applications. And is a City Manager's appointment.

19
20 * Vice Mayor Wood asked if she received any applications for Parks & Recreation
21 Advisory Board and whose appointment it is? Manager Hess said she received three
22 names and that position would be council's appointment.

23
24 * Vice Mayor Wood asked where we stand on Mr. Christie's proposal? Manager Hess
25 said she feels this proposal should be put on hold until she hires a Parks & Recreation
26 Director.

27
28 * Vice Mayor Wood asked CPA Goddard if she had any idea when we will be getting the
29 Sales Tax from the state? Ms. Goddard said she will check with Treasurer Ankrom to see
30 if we received anything yet.

31
32 * Councilperson Haynes said he noticed work being done on the Ash Avenue bridge, he
33 asked if we are planning to do any work on the Elm Avenue and Fostoria Avenue
34 bridges? She explained the Elm Avenue and Fostoria Avenue bridge are included in the
35 bond levy if it passes on Saturday. She also said Public Works Director Stocklask and his
36 crew have been working on the Ash Avenue bridge, but she needs to speak with
37 Stormwater Superintendent Bonar so he can address some issues.

38
39 * Councilperson Haynes asked Manager Hess if she was getting any feedback on the
40 paving of Parriott Avenue between 7th Street & 12th Street? She said everybody loves it.

1 * Councilperson Hendershot said, concerning the Marshall County Board of Education
2 contract for use of Four Seasons Pool, he is not sure as to whether or not former Parks &
3 Recreation Director Baker was able to provide his portion of the proposal, but council
4 needs to have a contract in place before they start their season.
5

6 Councilperson Hendershot made a motion to direct the City Manager to negotiate
7 discussion for a contract with the Marshall County Board of Education Athletic Director,
8 seconded by Councilperson Remke. Motion carried unanimously.
9

10 * Councilperson Hendershot asked for a status on the new storage buildings at the
11 Sanitation property. Public Works Director Stocklask said he is waiting on engineering
12 and the architect to bring back the drawings to make the final approval.
13

14 * Councilperson Hendershot made a motion to discuss under the finance committee,
15 repairs to the Moundsville Police Department building.
16

17 Councilperson Haynes does not feel that Councilperson Hendershot should make that
18 motion since he is a member of the Knights of Pythians and has an interest in the
19 building.
20

21 Councilperson Haynes asked Attorney Clyburn to have Tom White check the legality of
22 the above motion. Councilperson Haynes motioned to table until council receives an
23 answer, seconded by Councilperson Remke.
24

25 Mayor Saunders called for a voice vote. City Clerk Hewitt announced the following tally.
26 4 nays, 2 yeas. Haynes & Remke voting yea. Motion failed.
27

28 Mayor Saunders called for a voice vote on the original motion to discuss repairs to the
29 Police Department at the finance committee meeting. Mayor Saunders called for a voice
30 vote. City Clerk Hewitt announced the following tally. 4 yeas, 2 nays. Haynes & Remke
31 voting nay. Motion carried.
32

33 * Councilperson Hendershot made a motion to send the members of the Parks &
34 Recreation Board thank you letters and invite them to a council meeting to receive a
35 certificate of appreciation for serving on the board, seconded by Councilperson Remke.
36 Motion carried unanimously.
37

38 * Councilperson Hendershot thanked former Parks & Recreation Director Baker for his
39 service.
40

1 **NEW BUSINESS:**

2
3 **Discussion and Approval of an Ordinance Revising the Zoning Codes Articles 1331**
4 **through 1373 in the City of Moundsville. (Second Reading)**

5
6 Attorney Clyburn read the following ordinance by title only to be passed by council on
7 first reading:

8
9 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
10 **WEST VIRGINIA, AMENDING AND RE-ENACTING PART THIRTEEN OF**
11 **THE PLANNING AND ZONING ORDINANCE IN THE CITY OF**
12 **MOUNDSVILLE. (SECOND READING)**

13
14 Councilperson DeWitt made a motion to accept and approve the ordinance pertaining to
15 the city's zoning codes, seconded by Vice Mayor Wood.

16
17 Councilperson Remke said this was the first time he received this information and asked
18 for time to review the information provided. Vice Mayor Wood asked Jared Anderson of
19 the WVU College of Law, if anything has changed in this information?

20
21 Mr. Anderson said, along with the Planning Commission, feels the zoning codes provided
22 to council are consistent with the Comprehensive Plan as well as Chapter 8A of the WV
23 State Code.

24
25 Mayor Saunders called for a voice vote on the zoning code ordinance. City Clerk Hewitt
26 announced the tally 5 yeas, 1 nay. Remke voting nay. Motion carried.

27
28 **Other Items to be Discussed by Council.**

29
30 * Councilperson Remke made a motion to proceed with the Parks & Recreation proposal
31 from Jim Christie. Motion failed for lack of a second.

32
33 * Vice Mayor Wood asked Manager Hess the procedure she is following since the Park &
34 Recreation Director resigned? Manager Hess said she has a schedule, has an individual
35 taking care of the chemicals. She is in the process of gathering all the contracts and
36 overseeing daily operations. Manager Hess said she was going to advertise in a broader
37 area.

38
39 * Vice Mayor Wood asked for an update on the RV Park and asked if she was going to
40 hire an RV Manager? Manager Hess said she is waiting on AEP on the electric. She said

1 as a manager, for now, she was going to have the interested parties come to the front
2 office to pay for their camping site.

3
4 * Vice Mayor Wood asked if Mark Baker was reimbursed \$250 for the Beast of the East
5 Tournament? Manager Hess said she will check.

6
7 * Vice Mayor Wood announced Student Government Week is October 16-20, 2017 if
8 council member wish to participate. On October 13, Tony Wood and Paige Madden will
9 be speaking with the Moundsville Middle School Students. On October 20, Congressman
10 McKinley will be meeting with government officials across the county.

11 * Councilperson DeWitt made a motion to discuss at the Traffic committee meeting,
12 paving of 8th Street & Tomlinson Avenue, seconded by Vice Mayor Wood. Motion
13 carried unanimously.

14
15 * Councilperson DeWitt reminded council that Saturday, October 7 is the Road Bond
16 Levy Election. If this levy passes, \$56.7 million dollars will be spent in road repair and
17 there are 12 projects listed for Marshall County.

18
19 **MANAGER ITEMS:**

20
21 * Manager Hess announced the ribbon cutting for Moundsville Boat Docks is scheduled
22 for October 19, 2017 at 2:00 p.m.

23
24 * Manager Hess also announced the house on Morton Avenue will be demolished on
25 Friday, October 13, 2017.

26
27 * Manager Hess received a thank you letter from Faith in Action Caregivers Inc., for
28 Moundsville's donation to their annual Disc Golf Tournament.

29
30 * Manager Hess announced council is invited to a reception for David Dalzell on
31 Tuesday, October 24, 2017 from 4:00 - 5:30 p.m. at Alexanders on 7th, 508 7th Street.

32
33 **MAYOR ITEMS:**

34
35 * Mayor Saunders received two complaints that officers did not respond when she called
36 the police for problems near East End. He said she called the police at 3:30 a.m. Chief
37 Mitchell said he needed a date for those calls.

38
39 **COMMITTEE REPORTS:**

1 **Discussion and Approval of Recommendations by the Finance Committee.**

2
3 The Finance Committee will meet on October 10, 2017 at 5:00 p.m.

4
5 **Discussion and Approval of Recommendations by the Policy Committee.**

6
7 Policy will follow the finance meeting.

8
9 **Discussion and Approval of Recommendations by the Traffic Committee.**

10
11 Traffic will follow the policy meeting.

12
13 **COUNCIL ITEMS:**

14
15 * **Remke** - Nothing at this time.

16
17 * **Hendershot** - Received several positive comments on the paving of Pine Avenue.

18
19 * Thanked the owners of the Jefferson Avenue property that caught fire had the building
20 razed in a prompt manner.

21
22 * **Haynes** - Heard on the news this morning that things are moving forward with the
23 cracker plant across the river.

24
25 * **Wood** - Thanked Jared Anderson and the Land Use Attorneys along with the Planning
26 Commission for working so hard on the new Zoning Codes for Moundsville.

27
28 * Thanked former Parks & Recreation Director Mark Baker for the job he did.

29
30 * **DeWitt** - Complained the turning lights coming off the 12th Street Bridge heading south
31 need looked at. People have reported sitting though the light waiting to turn.

32
33 * Made comment to Uber drivers in the city.

34
35 * Manager Hess asked to discuss under the Traffic Committee a request for a stop sign at
36 Reservoir Road and Highland Avenue. Councilperson Hendershot said she can put that
37 on the Traffic Committee agenda.

38
39 * Manager Hess said she received three applications for the Parks & Recreation Advisory
40 Board.

1 Councilperson DeWitt made a motion to adjourn, seconded by Councilperson
2 Hendershot. Motion carried unanimously.

3
4 Meeting adjourned at 8:22 p.m.
5

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7
8

9 _____
Sondra J. Hewitt, City Clerk

_____ Eugene Saunders, Sr., Mayor

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