

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
AUGUST 6, 2015**

The Council of the City of Moundsville met in regular session in the Council Chambers on August 6, 2015 at 7:00 p.m.

Meeting was called to order by Mayor David Wood.

Invocation by Councilperson Mark Simms.

City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt, D. Haynes, P. Haynes, Saunders, Simms and Mayor Wood. Absent: Hendershot. Also present: City Manager Deanna J. Hess, Police Chief Mitchell, Fire Chief Clarke, Street Commissioner Stocklask, CPA Kathryn Goddard, Attorney Thomas White, and City Clerk Hewitt.

MINUTES:

Regular Council Meeting of July 21, 2015.

Councilperson P. Haynes moved to accept and approve the minutes of the regular council meeting of July 21, 2015, seconded by Councilperson DeWitt. Motion carried unanimously.

Regular Council Meeting of July 28, 2015.

Councilperson P. Haynes moved to accept and approve the minutes of the regular council meeting of July 28, 2015, seconded by Councilperson DeWitt. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Richard King, UMAC, updated council on the Mountaineer Valor WV Vietnam Wall that will be arriving on August 7, 2015 approximately 2:30 p.m. Other events scheduled are showing of a war movie at the Strand Theater; Army Guard Band will perform in the north parking lot; and Steak Fry at 3rd & Jefferson Avenue. He also thanked City Manager Hess and council for all their assistance during these events on Jefferson Avenue.

* Carl Boso, 305 10th Street, said he was given a letter by Building Inspector Richmond concerning his 12th Street Mobile Home Park.

OLD BUSINESS:

Other Items to be Discussed by Council.

* Councilperson DeWitt gave Councilperson D. Haynes information by Potesta Engineering she

1 obtained at the WVML Conference at Oglebay Park concerning transfer stations.

2
3 * Councilperson DeWitt also brought information to council concerning the Utility Services who
4 provide water & sewer insurance to residents. City Council a few years back endorsed the
5 company and she feels this program is an asset to the community. Council should reconsider.
6 Manager Hess will look into the matter.

7
8 * Councilperson D. Haynes noticed street paving has started.

9
10 * Councilperson Saunders understands the house on Thorn Avenue has owners now. Manager
11 Hess advised that she and the Building Inspectors are addressing this problem.

12
13 * Councilperson Saunders received complaints on the parking problem on Third Street beside the
14 Sanford Center. Councilperson Saunders reported the Boys Baseball Association are going to
15 take the rubber mulch in the playground behind the Sanford Center. The Sanford Center Board
16 will then use that playground for the parking lot.

17
18 * Councilperson Saunders reported a resident on Third Street across from Sanford Center
19 playground wants curb replaced.

20
21 **NEW BUSINESS:**

22
23 **Appointment to the Moundsville Zoning Appeals Board. (Council's Appointment)**

24
25 A letter was submitted by Mrs. Ellen Saunders for the vacancy on the Moundsville Zoning
26 Appeals Board. Councilperson DeWitt made a motion to appoint Ellen Saunders to the Zoning
27 Appeals Board, seconded by Councilperson Simm. 5 yeas, 1 abstain. Saunders abstaining.

28
29 **Discussion and Approval of an Ordinance Amending Article 158.06 of the City Code**
30 **Dealing with Powers and Duties of the Parks & Recreation Board. (First Reading)**

31
32 Attorney White read the following ordinance by title only to be accepted by council on first
33 reading:

34
35 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
36 **VIRGINIA, AMENDING THE ORDINANCE CREATING AND ESTABLISHING A**
37 **BOARD OF PARKS AND RECREATION COMMISSIONERS TO PROVIDE FOR THE**
38 **CITY MANAGER TO HAVE ADMINISTRATIVE AUTHORITY WITH RESPECT**
39 **THERETO. (FIRST READING)**

40
41 Councilperson Simms made a motion to accept and approve the above ordinance, seconded by
42 Councilperson Saunders. 6 yeas. Motion carried unanimously.

1 **Discussion and Approval of a Resolution to Enter into a Contract to Administer Grant**
2 **Funds Through the Governor's Community Partnership Program to Upgrade City's**
3 **Computer Fee System.**

4
5 Councilperson Saunders made a motion to approve the resolution to enter into a contract to
6 administer grant funds through the Governor's Community Partnership Program, seconded by
7 Councilperson P. Haynes. Motion carried unanimously.

8
9 **Discussion and Approval of a Resolution to Enter into a Contract to Administer Grant**
10 **Funds Through the Governor's Community Partnership Program to Purchase a Valve**
11 **Insertion Machine for the Water Department.**

12
13 Councilperson Saunders made a motion to approve the resolution to enter into a contract to
14 administer grant funds through the Governor's Community Partnership Program, seconded by
15 Councilperson P. Haynes. Motion carried unanimously.

16
17 **Discussion and Approval of a Recommendation by the Moundsville Planning Commission**
18 **for a Zone Change at 1808 7th Street from R-G General Residential to R-N Neighborhood**
19 **Retail District.**

20
21 Councilperson P. Haynes made a motion to direct the city attorney to draft a zone change
22 ordinance from R-G General Residential to R-N Neighborhood Retail District for 1808 7th Street,
23 seconded by Councilperson Simms. Motion carried unanimously.

24
25 **Receive and File the City of Moundsville Police Pension & Relief Fund Statement of**
26 **Accounts for July 1, 2014 through June 30, 2015.**

27
28 Councilperson Saunders made a motion to receive and file the Moundsville Police Pension &
29 Relief Fund Statement, seconded by Councilperson Simms. Motion carried unanimously.

30
31 **Other Items to be Discussed by Council.**

32
33 * Councilperson DeWitt spoke with a representative from AccuFund which provides computer
34 billing needs to numerous cities. Manager Hess will look over information.

35
36 * Councilperson Saunders said the Lions Club will be honoring First Responders in Moundsville.

37
38 * Councilperson Saunders attended a seminar called "Excessive Force". He said it provided
39 much information and very interesting.

40
41 **MANAGER ITEMS:**

42
43 **Appointment to the Moundsville Housing Authority. (Manager's Appointment)**

1 City Manager Hess appointed Barbara Rush of Moundsville to the 5 year term on the
2 Moundsville Housing Authority.

3
4 **Street Commissioner & Street Foreman Appointments.**

5
6 Manager Hess appointed Frank Stocklask as the new Street Commissioner and Kevin Wallace as
7 the new Working Foreman. Positions will take effect August 3, 2015.

8
9 * Manager Hess requested no parking signs posted in the north section of the city lot of the city
10 building for motorcycles to park after leading the WV Vietnam Wall.

11
12 **MAYOR ITEMS:**

13
14 Mayor Wood announced the following meetings: WVML Conference at Oglebay Park August 3-
15 5, 2015; Back to School Fair at Training Center August 5, 2015 8-12; Back to School Swim at
16 Four Seasons Pool August 5, 2015 12-4; Sub Committee meetings August 11, 2015 at 5;
17 Mountain Valor Wall, August 7 & 8, 2015; Council Meeting August 18, 2015; Swim with
18 Superheros at Four Seasons Pool, August 20, 2015 6-8; Marshall County Mayor's Association,
19 August 26, 2015 12-1.

20
21 **COMMITTEE REPORTS:**

22
23 **Discussion and Approval of Recommendations by the Finance Committee.**

24
25 Finance Meeting Tuesday, August 11, 2015 at 5 p.m.

26
27 **Discussion and Approval of Recommendations by the Policy Committee.**

28
29 Policy will follow the finance meeting.

30
31 **Discussion and Approval of Recommendations by the Traffic Committee.**

32
33 Traffic will follow the policy meeting.

34
35 **COUNCIL ITEMS:**

36
37 * **DeWitt** - Received complaint of too much gravel left after shoot and chipping streets.
38 Concerns are from motorcycle drivers.

39
40 * **Saunders** - Congratulations to Frank Stocklask & Kevin Wallace on their appointments.

41
42 * Welcome back to Chief Clarke.

1 *** P. Haynes** - Reported lights out at the Park View Basketball Courts.

2
3 *** Received** complaints over the weekend concerning residents at 2nd & Morton Avenue.

4
5 *** Simms** - Congratulations to Frank Stocklask & Kevin Wallace.

6
7 *** D. Haynes** - Congratulations to Frank & Kevin.

8
9 *** Thanks** for Shoot & Chip on Second Street.

10
11 Councilperson Saunders made a motion to adjourn, seconded by Councilperson Simms. Motion
12 carried unanimously.

13
14 Meeting adjourned at 7:45 p.m.

15
16
17
18
19 _____
Sondra J. Hewitt, City Clerk

David Wood, Mayor