

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
JULY 7, 2015**

The Council of the City of Moundsville met in regular session in the Council Chambers on July 7, 2015 at 7:00 p.m.

Meeting was called to order by Mayor David Wood.

Invocation by Councilperson Mark Simms.

City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt, D. Haynes, P. Haynes, Hendershot, Saunders, Simms and Mayor Wood. Also present: City Manager Deanna J. Hess, Police Chief Mitchell, Fire Chief Clark, Street Foreman Stocklask, CPA Kathryn Goddard, Attorney Thomas White, and City Clerk Hewitt.

MINUTES:

Regular Council Meeting of June 16, 2015.

Councilperson P. Haynes moved to accept and approve the minutes of the regular council meeting of June 16, 2015, seconded by Councilperson DeWitt. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Carl Boso, 305 10th Street, said he purchased a small mobile home and placed it on his property on 12th Street. He was told by the Building Inspector they received a complaint of a camper parked in a mobile home park. He said he knows of another camper parked in a mobile home park and nothing has been said to them. He wants to know if he is being singled out.

Mayor Wood assured Mr. Boso that council has no idea what he is speaking about and referred this matter to the City Manager Hess.

OLD BUSINESS:

Other Items to be Discussed by Council.

* Councilperson DeWitt asked Manager Hess if she has heard anything back from DOH concerning the turn lane on 7th Street? She replied that she had not heard anything back.

* Councilperson DeWitt also asked if she heard anything on the turn signal at 12th & Lafayette Avenue. Again, Manager Hess replied she had not.

* Councilperson DeWitt asked Manager Hess if she replaced or interviewed for the Street Commissioner position? She advised that she had not started interviews yet.

* Councilperson Saunders asked for update on Thorn Avenue house. Manager Hess advised house will be advertised for demolition in 30 days.

* Councilperson Saunders received garbage complaint on house at Curtis Avenue. Manager Hess and Building Inspector are addressing problem.

* Councilperson Saunders asked when the road behind Main Street Bank was going to be patched. Manager Hess asked Carl Boso if he had heard anything from the owner? Mr. Boso said he received the OK to patch holes earlier Tuesday and he will patch road on Friday weather permitting.

* Councilperson P. Haynes reported grass needs cut at Long John Silvers. Manager Hess reported a contact person was found to forward bills for grass cutting.

NEW BUSINESS:

Discussion and Approval of a Resolution Authorizing the City of Moundsville to Enter Into a Contractual Agreement with the Governor's Partnership Office for a Grant Award in the Amount of \$3,000 for East End Ballfields.

Councilperson Simms made a motion to approve the resolution for grant award in the amount of \$3,000 for East End Ballfields, seconded by Councilperson Saunders. Motion carried unanimously.

Discussion and Approval of a Resolution Authorizing the City of Moundsville to Enter Into a Contractual Agreement with the Governor's Partnership Office for a Grant Award in the Amount of \$1,500 for Valley Fork Park South Softball Fields.

Councilperson Simms made a motion to approve the resolution for grant award in the amount of \$1,500 for Valley Fork Park South Softball Fields, seconded by Councilperson Saunders. Motion carried unanimously.

Discussion and Approval of a Resolution Authorizing the City of Moundsville to Enter Into a Contractual Agreement with the Governor's Partnership Office for a Grant Award in the Amount of \$1,500 for Valley Fork Park South Concession Stand Repair & Batting Cage.

Councilperson Simms made a motion to approve the resolution for grant award in the amount of \$1,500 for Valley Fork Park South Concession Stand Repair & Batting Cage, seconded by Councilperson Saunders. Motion carried unanimously.

Re-Appointment to the Moundsville Water Board. (Council's Appointment)

Manager Hess announced Dennis Wallace submitted a letter asking to be re-appointed to the Moundsville Water Board.

Councilperson Saunders moved to appoint Dennis Wallace to the Water Board, seconded by Councilperson Simms. Motion carried unanimously.

Discussion and Approval of Re-Submitting Application for Home Rule.

Councilperson Saunders made a motion to proceed with re-submitting the Home Rule Application and hold the public hearing on August 18, 2015, seconded by Councilperson P. Haynes. Motion carried unanimously.

Discussion and Approval to Amend Ordinance 121.06 (b) of the City Code Pertaining to Minutes Taken at Sub Committee Meetings. (First Reading)

Attorney White read the following ordinance pertaining to subcommittee meetings by title only to be passed by council on first reading:

AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE TO AMEND AND REENACT SECTION 121.06 OF THE MOUNDSVILLE CODE TO PROVIDE A SECRETARY FOR TAKING MINUTES AT COUNCIL SUBCOMMITTEE MEETINGS (FIRST READING)

Councilperson Hendershot made a motion to approve the ordinance, seconded by Councilperson DeWitt.

Mayor Wood called for a voice vote. City Clerk announced the following tally. 7 yeas. Motion carried unanimously.

Discussion and Award of the 2015 Paving Bid.

One bid was received by Klug Brother's of Moundsville to perform paving for the following streets:

1. Magnolia Avenue from Fourth Street to Seventh Street	\$66,799.00
2. Pearl Street from Parriott Avenue to Garfield Street	\$43,934.40
3. First Street from Jefferson Avenue to Tomlinson Avenue	\$45,848.38
4. Orchid Avenue	\$15,454.51
5. Eighth Street from Rt.2 to Lockwood Avenue	\$41,275.00
Total	\$213,311.29

Councilperson D. Haynes made a motion to accept the total bid of \$213,311.29, seconded by Councilperson DeWitt. Councilperson Hendershot questioned the motion saying it was discussed to have the Sanitary Department pay half of the paving since they had to tear up the street to repair a line. He asked council to exclude Eighth Street from Rt.2 to Lockwood Avenue until they have time to discuss this with the Sanitary Board.

Discussion of Draft Letter to AEP for Flood Issues Prepared by Attorney White.

Attorney White informed council he was still working on the letter to AEP however he finished a Findings of Fact, Conclusions and Decision requested by Mr. James Kudlak concerning his property on Eastern 12th Street. He asked that council approve and authorize certification of the Findings of Fact as being their decision.

Councilperson Saunders made a motion to approve and authorize certification as their decision to deny Mr. James Kudlak's appeal, seconded by Councilperson P. Haynes. Motion carried unanimously.

Discussion of Changing Date for August 4 Council Meeting.

Councilperson Saunders made a motion to re-schedule the regular council meeting of August 4, 2015 to Thursday, August 6, 2015, seconded by Councilperson Simms. Motion carried unanimously.

Discussion and Approval of Budget Revision #1 for the 2015-2016 Coal Severance Fund.

Councilperson Simms made a motion to approve Budget Revision #1 for the 2015-2016 Coal Severance Fund, seconded by Councilperson DeWitt. Motion carried unanimously.

Discussion of Sale of the Moundsville Water Department Building.

Councilperson D. Haynes explained the Moundsville Water Board has no further use of the building and would like to put up for auction. The Water Board is asking that funds received from the auction go back to the Water Board General Fund.

Councilperson Saunders made a motion to direct the City Attorney to draft a resolution for the sale of the Water Board building and funds from that auction go to the Water Board, seconded by Councilperson DeWitt. 6 yeas, 1 abstain. D. Haynes abstaining. Motion carried.

Other Items to be Discussed by Council.

* Councilperson Hendershot made a motion to place on the Traffic Committee agenda to install another mirror at the entrance of Cherokee Hills and Campground Road when traveling south

toward Jefferson Avenue Extension, seconded by Councilperson DeWitt. Motion carried unanimously.

* Councilperson Hendershot made a motion to earmark portions of surplus funds from last years budget for grant matches, seconded by Councilperson DeWitt. 6 yeas, 1 nay. Saunders voting nay. Motion carried.

MANAGER ITEMS:

Appointment to the Fire Fighter's Civil Service Commission (Chamber of Commerce Appointment)

The Marshall County Chamber of Commerce submitted a letter appointing Larry Fraleigh to the Moundsville Fire Fighter's Civil Service Commission.

Councilperson Hendershot made a motion to receive and file the recommendation letter, seconded by Councilperson D. Haynes. Motion carried unanimously.

* Manager Hess announced a vacancy exists on the Moundsville Building Commission. This vacancy has been advertised.

* Manager Hess received a letter of thanks from Richard Lewis of Pyrotechnico for the support from the City of Moundsville Fire Department and Police Department

during the 2015 July 4 fireworks event.

* Manager Hess announced Business After Hours hosted by Main Street Bank and catered by Rock N Rowdy's on Thursday, July 9, 2015 from 5-7 pm.

MAYOR ITEMS:

* Mayor Wood gave an update on the Better Buildings Campaign which recently met with Luke Isner of the Brownsfield Program. Campaign members have been going throughout the community taking surveys on buildings that need attention. Manager Hess announced Cherokee Hills area needs a volunteer.

* Mayor Wood announced in order to make upgrades to Moundsville's Four Seasons Pool and with combined efforts from City Manager Hess, Parks Director Mark Baker, Parks Chairperson Kelley Bidka, a small committee consisting of business people and concerned citizens, the City of Moundsville Parks & Recreation Board has secured a partnership with Main Street Bank. Main Street bank will donate \$4,000 per year for 5 years. Contact has been made with Trans Energy, Noble Energy, Williams Energy and Chevron as well as Reynolds Memorial Hospital and American Electric Power. McKinley & Associates have been asked to provide the city with a proposal for a feasibility study of Four Seasons Pool. Mayor Wood is hoping the biggest contributor to the upgrades is BB&T through the Evan G Roberts Fund which would be an 80/20 match.

COMMITTEE REPORTS:

Discussion and Approval of Recommendations by the Finance Committee.

The Finance Meeting is scheduled for Tuesday, July 14, 2015 at 5:00 p.m.

Discussion and Approval of Recommendations by the Policy Committee.

Policy Meeting will follow the Finance Meeting.

Discussion and Approval of Recommendations by the Traffic Committee.

Traffic Meeting will follow the Policy Meeting.

COUNCIL ITEMS:

* **Simms** - Thanked Frank Stocklask for filling in as Acting Street Commissioner since the retirement of Jim Richmond.

* **D. Haynes** - Thanked City Manager Hess and Acting Street Commissioner Stocklask for their

efforts in repairing the Elm Avenue bridge.

- * Reported a garbage problem at Center Street & Cedar Avenue. Manager Hess said the problem has been addressed.

- * Thanked City Manager Hess for setting in on interviews for new Water Board clerk.

- * **Saunders** - Thanked Frank Stocklask for doing a good job in the absence of Jim Richmond.

- * Said the Lions Clubs is hoping to honor all the First Responders in Marshall County.

- * Great job to the Recreation Department on replacing the roof at Park View Playground.

- * Asked that Mayor Wood will include the Parks & Recreation Board when talking and meeting with businesses concerning the pool. Mayor Wood responded saying he has going through the proper channels and chain of command.

- * Hopes that Larry Bonar will be present at the sub committee meeting on Tuesday, July 14.

- * **P. Haynes** - Reported that Parrs Run needs repaired.

- * **Hendershot** - Made a motion to put a copy of the thank you letter from Richard Lewis of Pyrotechnico Fireworks in each employees file named in the letter, seconded by Councilperson Simms. Motion carried unanimously.

- * **DeWitt** - Thanked Fire Chief Clarke and the Police Department for making the fireworks a safe event. Fireworks were great considering the weather.

- * Saw a picture where residents “flagged” cigarette butts in the playground of a smoke free area.

- * Thanked Sanitation Worker, Wayne Zervos, who helped two ladies with jumper cable when their vehicle wouldn’t start.

- * Mayor Wood asked Acting Street Commissioner Stocklask if Street Department Employee Wayne Carter’s wife was OK after being involved in an accident. Mr. Stocklask reported Mrs. Carter doing OK,

Councilperson DeWitt made a motion to adjourn, seconded by Councilperson Saunders. Motion carried unanimously.

Meeting adjourned at 8:13 p.m.

Sondra J. Hewitt, City Clerk

David Wood, Mayor