

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **JUNE 16, 2015**

3
4 The Council of the City of Moundsville met in regular session in the Council
5 Chambers on June 16, 2015 at 7:00 pm.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation was given by Councilman Allen Hendershot.

10

11 Acting City Clerk Ankrom called the roll and the following Councilpersons were in
12 attendance: DeWitt, David Haynes, Paul Haynes, Hendershot, Simms, and Mayor
13 Wood. Absent was Vice Mayor Saunders. Also present were City Manager Hess,
14 Assistant Fire Chief Walker, Police Chief Mitchell, Interim Public Works Director
15 Stocklask, CPA Kathryn Goddard, and Attorney Thomas White. Absent was City
16 Clerk Hewitt, due to vacation.

17

18 **MINUTES:**

19 **Regular Council Meeting of June 2, 2015**

20 **Special Council Meeting of May 19, 2015**

21 Councilman Paul Haynes made a motion to accept the minutes of the June 2 Regular
22 and May 19, 2015 Special meetings. Motion was seconded by Councilwoman DeWitt
23 and carried unanimously.

24

25 **GENERAL PUBLIC HEARING:**

26 **A. Bob Haight, National VFW District 1 Commander to Present Zara Zervos' National Award**

27 Robert Haight, Robert Kish, and Bert Anderson represented the Veterans of Foreign
28 Wars District 1 in presenting Zara Zervos with awards for an essay she submitted to
29 the Patriots Pen Contest. Miss Zervos read the essay she wrote for Memorial Day, as
30 well as the one that won her first place in the State of West Virginia and fourth place
31 in the national essay contest. The Principal and teacher from Sherrard Middle
32 School were also recognized for their instruction and encouragement of Miss
33 Zervos.

34

35 * H Carl Boso Jr of 305 10th Street asked about the procedures for placing “no
36 parking” signs in the City of Moundsville. City Code does permit the City Manager to
37 temporarily place signs, which must be approved by City Council for permanent
38 installation. Mayor Wood explained the situation on Purdy Avenue, prompting
39 placement of “No Parking” signs, which have since been removed after clarification

1 from City ordinances.

2
3 **OLD BUSINESS:**

4 **Other Items to be Discussed by Council**

5 * Councilman Hendershot asked if oil and/or gas funds were received? Manager
6 Hess confirmed the \$74,400.00 was deposited into the City's Grant Match Account.
7 Councilman Hendershot thanked Council for their foresight in signing the lease(s).

8
9 * Councilwoman DeWitt asked if there was news on installing turn signals on 7th
10 Street? Manager Hess has not received a response, as she cannot connect with
11 anyone at the State since Jay Wallace retired; but she will continue to make contact.

12
13 **NEW BUSINESS:**

14 **A. Discussion and Approval of a Resolution Authorizing the City of Moundsville to**
15 **Enter into Annual Loans for Lease Purchase of Certain Items of Equipment for the**
16 **City of Moundsville.**

17 Councilwoman DeWitt made the motion to approve the resolution authorizing the
18 City Manager to enter into annual lease purchase loans. Motion was seconded by
19 Councilman David Haynes and carried unanimously.

20
21 **B. Discussion and Approval of a Resolution to Renew a Contract with The Health**
22 **Plan Insurance Company to Provide Health Care Benefits for the Period of 7/1/2015**
23 **through 06/30/2016.**

24 Councilman David Haynes made the motion to approve the resolution renewing the
25 contract for employee health insurance with The Health Plan. Motion was seconded
26 by Councilman Paul Haynes and carried unanimously.

27
28 **C. Discussion and Approval of 2014-2015 General Fund Budget Revision #2**

29 CPA Goddard explained that this is the annual revision bringing the balances into
30 agreement. Councilman Simms made the motion approving Budget Revision #2,
31 which was seconded by Councilwoman DeWitt and carried unanimously. Brief
32 discussion was held on the Recreation Department exceeding its budget. This will
33 be monitored more closely, as the newly-formed Convention and Visitors Bureau is
34 now receiving half of the hotel/motel tax collections.

35
36 **D. Discussion and Approval of 2014-2015 Coal Severance Budget Revision #2**

37 Councilman Simms made the motion approving Coal Severance Budget Revision #2,
38 which was seconded by Councilman Paul Haynes and carried unanimously. CPA
39 Goddard confirmed that annual Coal Severance Tax proceeds from the State of West

1 Virginia were much less than anticipated.

2

3 **Discussion and Approval of Lease Renewal for Sanford Center**

4 Attorney White grabbed the wrong copy of the Sanford Center Lease, but it will be
5 signed this week. Councilwoman DeWitt made the motion authorizing Manager
6 Hess to enter into the lease renewal. Motion was seconded by Councilman David
7 Haynes and carried unanimously.

8

9 **Other items to be Discussed by Council**

10 * Councilwoman DeWitt suggested milling the intersection at 8th Street and
11 Tomlinson Avenue, then pave later with leftover blacktop from the paving projects.

12

13 * Councilman Paul Haynes asked about roof installation on the Park View shelter?
14 Manager Hess said work should've started this morning.

15

16 * Councilman David Haynes mentioned that the lot at 7th Street and Myrtle Avenue
17 looks horrible! The Street Department has taken care of the bank; and Manager
18 Hess will see about getting the lot taken care of.

19

20 * Councilman Hendershot suggested taking money from the General Fund to pave
21 intersections, such as 5th Street and Tomlinson Avenue and 8th Street and Tomlinson.
22 Small jobs such as this can be taken on and approved by the Traffic Committee.

23

24 * Councilwoman DeWitt asked when mowing of the median between 5th and 11th
25 Streets will be done? Interim Director Stocklask said that was done this week. He
26 also explained that the State runs a sweeper on the inside lanes of Route 2, and the
27 City maintains the outside lanes.

28

29 **MANAGER ITEMS:**

30 ⑩ Manager Hess read a "Thank You" letter from Jim Pettit and Dave Knuth,
31 commending Chief Mitchell and Interim Director Stocklask for their efforts during
32 the Car Show. Councilman Simms made a motion to receive and file the letter,
33 which was seconded by Councilman Dave Haynes and carried unanimously.

34

35 ⑩ Manager Hess informed Council that Sanitary/Stormwater Superintendent Larry
36 Bonar will attend the July Committee meeting to discuss issues on Harmony
37 Drive, Spruce and Sugar Streets and at Highland Avenue and Center Street.
38 Copies of Superintendent Bonar's letter and cost estimates were provided to
39 Council.

1
2 ⑩ Manager Hess reminded Council that the Business After Hours on June 18 is being
3 sponsored by the MEDC, catered by Alexanders, and is a “West Virginia Theme.”
4

5 ⑩ Manager Hess confirmed that fencing has been installed at the Skatepark. There
6 were youths there last night, and they thanked the City for putting in the park for
7 them to enjoy!
8

9 **MAYOR ITEMS:**

10 ⑩ Mayor Wood asked if Mrs. Bassett's concerns from the last Council meeting had
11 been investigated? Manager Hess and Vice Mayor Saunders surveyed the area, as
12 did Chief Mitchell, and none of them saw any violations. Obviously, they cannot
13 go inside the house to investigate, but the outside was presentable. Chief
14 Mitchell had no comments to make about the situation.
15

16 ⑩ Mayor Wood wants Home Rule proceedings to begin at the July 7, 2015 Council
17 meeting. Attorney White reminded Council that the public hearing and ordinance
18 process has to begin all over again.
19

20 ⑩ Mayor Wood broached discussion on having a secretary for the Committee
21 meetings, as all of Council and the Manager should be involved in the discussions
22 and not distracted by having to take minutes. There is nothing in the Charter
23 mentioning this requirement; it would have to be addressed by ordinance.
24

25 ⑩ Mayor Wood has mentioned to City of Glen Dale Clerk Jane Rickman, and officials
26 in McMechen and Benwood, Moundsville's interest in setting up a transfer
27 station. Obviously, those cities want more information but will discuss the
28 opportunity.
29

30 ⑩ Mayor Wood reminded Council about the Mayors' meeting on June 19 10:00 to
31 11:30 am at Reynolds Memorial Hospital. Everyone is welcome!
32

33 ⑩ Mayor Wood informed Council that he is still working diligently on issues at 4
34 Seasons Pool.
35

36 ⑩ Mayor Wood reported that progress is continuing on the BAD program.
37 ⑩

38 ⑩ Mayor Wood empathized with Councilman Hendershot, whose daughter is
39 moving with her family to Japan for three years.

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Ⓞ Mayor Wood requested an Executive Session, at the end of the meeting, to discuss Personnel Matters.

COMMITTEE REPORTS:

Discussion of Recommendations by the Finance Committee

Discussion of request for donation to the Marshall County Youth Club. Committee recommends to donate \$50.00.

Councilman David Haynes made a motion to approve the \$50.00 donation to the Marshall County Youth Club. Motion was seconded by Councilman Simms and carried unanimously.

Financial Reports for May 2015 were presented for review and approval.

Budget Revisions for 2014-2015 were referred to Council for approval.

City Manager Hess is to contact the City of Philippi to inquire about costs for their transfer station and engineering services and bring this information back to the July meeting. Councilman David Haynes doesn't think that asking for cost figures is appropriate, but perhaps the Manager can arrange a visit to the facility. Discussion was held on having a company affiliated with transfer stations come to speak at a meeting.

Discussion of the renewal of the Sanford Center lease, which Attorney White has prepared.

Discussion and review of the 2015-2016 Budget, which the Manager and CPA Goddard are entrusted to monitor throughout the year.

Discussion of Recommendations by the Policy Committee

Discussion of wash station installation was referred to the July Committee meeting.

No action was taken on the feasibility study for 4 Seasons Pool. Discussion of control and management of employees will be held at the July meeting. Vice Mayor Saunders will be at the Parks & Recreation Board meeting tomorrow eveing.

No action was taken on the discussion of assessing fees to credit/debit card users.

No new discussions were held on recycling.

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2 Mayor Wood reviewed Council's goals and asked members to continue pursuing.
3

4 ***Discussion of Recommendations by the Traffic Committee***

5 Discussion of a request to install 15 MPH sign on Thompson Avenue between 11th and
6 13th Streets. Chief Mitchell reviewed the law, as did Attorney White, and discovered
7 that, as long as a state route is not involved, the speed limit could be changed from
8 25 MPH without Department of Highway approval. Councilman Simms made the
9 motion to approve the speed limit decrease to 15 miles per hour on Thompson
10 Avenue between 11th and 13th Streets. Motion was seconded by Councilwoman
11 DeWitt and carried unanimously.
12

13 Discussion concerning the “No Semi Parking” sign on Purdy Avenue was referred to
14 the July Traffic meeting.
15

16 Councilman Hendershot thanked the Street Department for the fine painting jobs!
17

18 **COUNCIL ITEMS:**

19 * **Simms** – Commented that Park View looks very nice!
20

21 * Thanked Interim Director Stocklask for removing the limb on Oak Avenue.
22

23 * **Hendershot** – Asked those present to remember Fire Chief Clarke in their prayers,
24 as he is waiting for PET Scan results.
25

26 * Contacted the City of Wheeling Finance Department, which did not recommend
27 copying their online payment format, as it does not work how they had hoped.
28

29 * **DeWitt** – Commented on the BAD Facebook page, which Rick Healy of BelOMar
30 created.
31

32 * **Paul Haynes** – Nothing at this time.
33

34 * **David Haynes** – Broached discussion on removing the barricades on the Elm
35 Avenue bridge. There is structural damage, and it is not safe for pedestrians or
36 motorists. Interim Director Stocklask can put up some fencing to block the
37 sidewalk.
38

39 Councilman David Haynes made a motion to enter Executive Session for Personnel

1 Matters. Motion was seconded by Councilman Paul Haynes and carried
2 unanimously.

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4 Executive Session began at 7:55 PM.

5 Executive Session ended at 8:09 PM.

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7 Councilman David Haynes amended his motion to change the Executive Session
8 from Personnel Matters to Litigation. Motion was seconded by Councilman
9 Paul Haynes and carried unanimously.

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11 Councilman David Haynes made the motion to adjourn, which was seconded by
12 Councilman Paul Haynes. Meeting adjourned at 8:11 PM.

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Karen L Ankrom, Acting City Clerk

David Wood, Mayor