

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **JULY 1, 2014**
3

4 The Council of the City of Moundsville met in regular session in the Council Chambers on July
5 1, 2014 at 7:00 p.m.
6

7 Meeting was called to order by Vice Mayor David Wood.
8

9 Invocation by Vice Mayor David Wood.
10

11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 D. Haynes, P. Haynes, Remke and Vice Mayor Wood. Absent: Mayor Saunders & Simms.
13 Also present: City Manager Deanna J. Hess, Asst. Fire Chief Walker, Police Chief Mitchell,
14 Street Foreman Stocklask, Attorney Thomas White, CPA Kathryn Goddard and City Clerk
15 Hewitt.
16

17 **MINUTES:**
18

19 **Regular Council Meeting of June 17, 2014.**
20

21 Councilperson P. Haynes moved to accept and approve the minutes of the regular council
22 meeting of June 17, 2014, seconded by Councilperson DeWitt. Motion carried unanimously.
23

24 **CONSIDER PUBLIC HEARING FOR COMPREHENSIVE PLAN**
25

26 Vice Mayor Wood asked anyone wishing to address issues on the Comprehensive Plan. With no
27 response from the audience, Vice Mayor Wood entertained a motion to close the public hearing.
28 Moved by Councilperson Remke and seconded by Councilperson DeWitt. Motion carried
29 unanimously.
30

31 **Discussion and Approval of a Resolution Adopting a Comprehensive Plan for the City of**
32 **Moundsville.**
33

34 Councilperson D. Haynes moved to approve the resolution to adopt the Comprehensive Plan for
35 the City of Moundsville, seconded by Councilperson Remke. Motion carried unanimously.
36

37 **GENERAL PUBLIC HEARING:**
38

39 **Craig White, Grand Vue Park & Joni Grubler, Sleep Inn - Tourism.**
40

41 Joni Grubler & Craig White spoke to council asking for monetary support during their efforts in
42 developing a Convention & Visitors Bureau (CVB) in Moundsville.
43

1 After the discussion, Councilperson DeWitt moved to bring this item before the finance
2 committee, seconded by Councilperson P. Haynes. Motion carried unanimously.
3

4 **Ronald Martin, 11 Drummond Street - Appeal Decision by Moundsville Planning**
5 **Commission for Zone Change.**
6

7 Mr. Martin presented his appeal to council stating that he was going to raze the house at 11
8 Drummond Street and install a mobile home.
9

10 * Joe Parriott, PO Box 277, Moundsville, spoke on tourism and cleaning up the City of
11 Moundsville.
12

13 **OLD BUSINESS:**
14

15 **Other Items to be Discussed by Council.**
16

17 * Councilperson DeWitt asked for an explanation as to why the 13th Street boat docks are unsafe.
18 She said this information was in the newspaper. Manager Hess explained she had the Street
19 Department install signs to keep people off the docks because the plank was removed. The docks
20 will stay closed until DNR can clean the debris from the dock area.
21

22 * Councilperson P. Haynes asked for an update on 59 Locust Avenue. Manager Hess reported a
23 work order was given to the Police department.
24

25 * Councilperson D. Haynes asked if recognition was given to Mr. Dalzell. Manager Hess sent a
26 recognition letter.
27

28 * Councilperson D. Haynes asked Attorney White if he finished researching the property at 202
29 Thorn Avenue. Attorney White said he spoke with one of the parties attorney, but is still looking
30 into things.
31

32 * Councilperson Remke reported junked vehicles parked at 4th & Cedar Avenue also on Highland
33 Avenue.
34

35 * Councilperson Remke asked for an update on 401 & 403 13th Street. Manager Hess reported
36 the owner has paid the \$200 vacant building fee.
37

38 * Councilperson Remke asked for the vacant building reports.
39

40 **NEW BUSINESS:**
41

42 **Discussion to Receive & File the 2014-2015 Moundsville Sanitary Board and Stormwater**
43 **Budget.**

1 Councilperson D. Haynes moved to receive and file the 2014-2015 Moundsville Sanitary Board
2 & Stormwater Budget, seconded by Councilperson P. Haynes. Motion carried unanimously.
3

4 **Discussion of Planning Commission Appeal from 11 Drummond Street for Zone Change**
5 **from General Residential Area to Mobile Home Park District.**
6

7 Councilperson P. Haynes made a motion to agree with the Moundsville Planning Commission
8 and deny the requested for a zone change at 11 Drummond Street, seconded by Councilperson
9 Remke. Motion carried unanimously.
10

11 Vice Mayor Wood moved to hold an executive session for Real Estate matters, seconded by
12 Councilperson D. Haynes. Motion carried unanimously.
13

14 Regular Meeting recessed at 7:45 p.m.
15

16 Executive Session began at 7:50 p.m.
17

18 Executive Session recessed at 8:00 p.m.
19

20 Regular Meeting reconvened at 8:00 p.m.
21

22 **Discussion and Approval of an Ordinance re-establishing a Municipal Building**
23 **Commission. (Second Reading)**
24

25 Attorney White read the following ordinance by title only to be passed by council on second and
26 final reading:
27

28 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDVILLE, WEST**
29 **VIRGINIA RE-CREATING AND RE-ESTABLISHING A MUNICIPAL BUILDING**
30 **COMMISSION AND PROVIDING FOR ITS COMPOSITION, AUTHORITY AND**
31 **RESPONSIBILITIES (SECOND READING)**
32

33 Councilperson D. Haynes made a motion to approve the Municipal Building Commission
34 ordinance, seconded by Councilperson DeWitt.
35

36 (Mayor Saunders called for a voice vote.) City Clerk announced the following tally. 4 yeas, 1 nay.
37 Remke voting nay. Motion carried.
38

39 **Other Items to be Discussed by Council.**
40

41 * Councilperson DeWitt made a motion to discuss at the traffic meeting the possibility of making
42 the alley between the Golden Tower and Helfer Pavilion a one way street, seconded by D.
43 Haynes. Motion carried unanimously.

1 * Councilperson Wood recognized Ms. Paige Madden who was recently chosen at Miss West
2 Virginia.

3
4 **MANAGER ITEMS:**

5
6 **Re-Appointment to the Moundsville Planning Commission.**

7
8 * Manager Hess re-appointed Fred Brunner to the Moundsville Planning Commission.
9

10 **MAYOR ITEMS:**

11
12 * Vice Mayor Wood noted that Mayor Saunders was on vacation.
13

14 * Vice Mayor Wood noted the Home Rule Board is holding a meeting on August 11, 2014 at
15 8:00 a.m. at Wheeling City Hall for applicant presentations from each city. He asked Manager
16 Hess to schedule a meeting with the city's Home Rule committee to work on their presentation.
17

18 **COMMITTEE REPORTS:**

19
20 **Discussion of Recommendations by the Finance Committee.**

21
22 Finance Meeting is scheduled for Tuesday, July 8, 2014 at 5:00 p.m.
23

24 **Discussion of Recommendations by the Policy Committee.**

25
26 Policy Meeting will follow the Finance Meeting.
27

28 **Discussion of Recommendations by the Traffic Committee.**

29
30 Traffic Meeting will follow Finance Meeting.
31

32 **COUNCIL ITEMS:**

33
34 * **D. Haynes** - Commented that council needs to decide whether or not we are going to enforce
35 the grass cutting ordinance (grass being cut and blow into street).
36

37 * **P. Haynes** - Nothing at this time.
38

39 * **Remke** - Nothing at this time.
40

41 * **DeWitt** - Nothing at this time.
42
43

1 Councilperson DeWitt moved to adjourn, seconded by Councilperson P. Haynes. Motion carried
2 unanimously.

3
4 Meeting adjourned at 8:12 p.m.
5
6
7
8
9

10
11 _____
Sondra J. Hewitt, City Clerk

Eugene Saunders Sr., Mayor

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **JULY 15, 2014**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers on July
5 15, 2014 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Gene Saunders.

8
9 Invocation by Councilperson Mark Simms.

10
11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 D. Haynes, P. Haynes, Remke, Simms, Wood and Mayor Saunders. Also present: City Manager
13 Deanna J. Hess, Fire Chief Clarke, Police Chief Mitchell, Street Commissioner Richmond,
14 Attorney Thomas White, CPA Kathryn Goddard and City Clerk Hewitt.

15
16 **MINUTES:**

17
18 **Regular Council Meeting of July 1, 2014.**

19
20 Councilperson Wood requested a correction on page 3 line 36 should read, "Vice Mayor Wood"
21 not "Mayor Saunders".

22
23 Councilperson P. Haynes moved to accept and approve the minutes of the regular council
24 meeting of July 1, 2014, as amended, seconded by Councilperson Simms. Motion carried
25 unanimously.

26
27 **GENERAL PUBLIC HEARING:**

28
29 **Carmin Pratti-Miller, AEP - Presentation to the Skateboard Park.**

30
31 Carmin Pratti-Miller of American Electric Power presented Mayor Gene Saunders with a check
32 in the amount of \$2,000.00 for equipment at the skateboard park at East End.

33
34 * Bob Roberts, 91 N Highland Avenue, said the kids riding ATV's have settled down but he's
35 afraid they are going to start up again.

36
37 Chief Mitchell assured Mr. Roberts they have been patrolling the area more.

38
39 * Suzanne Park, MEDC, speaking on behalf of Marshall County Tourism Committee, asking for
40 monetary support from the City of Moundsville as they are organizing a Tourism Committee.

41
42 * Joni Grubler, Sleep Inn Motel, spoke on behalf of the Marshall County Tourism Committee,
43 also asked for financial support from council.

1 * Councilperson David Haynes wanted to thank Ms. Carmin Pratti-Miller for the donation to the
2 skateboard park, it was greatly appreciated.

3
4 * Dennis Kidd, 1215 Second Street, commented that he has been passed the skateboard park
5 several times but sees nobody using it.

6
7 **OLD BUSINESS:**

8
9 **Discussion and Approval of an Ordinance Re-establishing a Municipal Building**
10 **Commission. (Second Reading)**

11
12 Attorney White read the following ordinance by title only to be passed by council on second and
13 final reading:

14
15 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
16 **VIRGINIA RE-CREATING AND RE-ESTABLISHING A MUNICIPAL BUILDING**
17 **COMMISSION AND PROVIDING FOR ITS COMPOSITION, AUTHORITY AND**
18 **RESPONSIBILITIES (SECOND READING)**

19
20 Councilperson Wood made a motion to approve the ordinance re-establishing the Municipal
21 Building Commission, seconded by Councilperson Simms.

22
23 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 6 yeas, 1 nay.
24 Remke voting nay. Motion carried.

25
26 **Other Items to be Discussed by Council.**

27
28 * Councilperson Wood noted the Fostoria property is looking better.

29
30 * Councilperson Remke said council approved the City Manager to send letters to Senator
31 Kessler, Delegate Ferro and Evans inviting them to meet in the council chambers to discuss
32 extending First Street to Route 2. Since the letters were not sent, he made a motion to do the
33 same, seconded by Councilperson Wood. Motion carried unanimously.

34
35 * Councilperson Remke reported junk cars are still on Delno Thayers property at Second Street
36 & Washington Avenue. Vehicles have been there for years. Attorney White informed
37 Councilperson Remke that Mr. Thayer has a business that permits him to park vehicles there.
38 Mr. Remke feels that Mr. Thayer should not be able to park junk vehicles on that property
39 without proper registration and inspection.

40
41 **NEW BUSINESS:**
42
43

1 **Discussion and Approval of a Resolution for the 2014-2015 General Fund Budget Revision**
2 **#1.**

3
4 Councilperson Simms made a motion to approve the resolution for the 2014-2015 General Fund
5 Budget Revision, seconded by Councilperson P. Haynes. Motion carried unanimously.
6

7 **Discussion and Approval of a Resolution for the 2014-2015 Coal Severance Fund Budget**
8 **Revision #1.**

9
10 Councilperson Simms made a motion to approve the resolution for the 2014-2015 Coal
11 Severance Fund, seconded by Councilperson P. Haynes. Motion carried unanimously.
12

13 **Discussion and Approval of Lease Renewal for Sanford Center.**

14
15 Councilperson Simms made a motion to renew the lease agreement with Sanford Center,
16 seconded by Councilperson DeWitt. Motion carried unanimously.
17

18 After some discussion of selling the Sanford Center Property, Councilperson Simms made a
19 motion to discuss this matter at the policy meeting, seconded by Councilperson Wood. Motion
20 carried unanimously.
21

22 **Appointments to the Moundsville Building Commission.**

23
24 Manager Hess reported five citizens have been appointed to the new Moundsville Building
25 Commission. The members are: David Rickman, 5 year term; Jack Huntsman, 4 year term; Jim
26 Cunningham, 3 year term; Mary Tennant, 2 year term; Phyllis Haynes, 1 year term.
27

28 Councilperson Wood made a motion to approve the appointments of the Building Commission,
29 seconded by Councilperson Simms.
30

31 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 6 yeas, 1 nay.
32 Remke voting nay. Motion carried.
33

34 **Discussion of Soap Box Derby.**

35
36 After a lengthy discussion, council member decided not proceed with the Soap Box Derby due to
37 the cost of preparation.
38

39 **Other Items to be Discussed by Council.**

40
41 * Councilperson Simms reported Blazers Auto Body has vehicles parked on his lot that kids have
42 busted out the windows. Chief Mitchell said he would speak with Blazers on the matter.
43

1 * Councilperson Wood asked if City Manager has advertised to sell the city scales? Chief
2 Mitchell reported that Powhatan Police Department may be interested in purchasing the scales.
3

4 * Councilperson Remke announced he was excited to see dirt being moved at the Fostoria
5 property.
6

7 * Councilperson Remke asked if they have proper permits for moving the fill dirt. Manager Hess
8 noted that the Building Inspectors and Larry Bonar involved and overseeing the project.
9

10 * Councilperson Remke asked that Mountaineer Gas use color-crete when repairing Jefferson
11 Avenue sidewalk.
12

13 * Councilperson Remke asked if council was going to address the letter brought by
14 Councilperson D. Haynes banning ATV's from city limits only to be used for snow removal.
15 Councilperson Wood commented that City Code has enough recourse for city police to charge
16 the individual for riding on city streets.
17

18 Councilperson D. Haynes made a motion to discuss these changes at the policy committee
19 meeting, seconded by Councilperson Remke.
20

21 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 6 yeas, 1 nay.
22 Simms voting nay. Motion carried.
23

24 **MANAGER ITEMS:**

25
26 **Re-Appointment to the Moundsville Housing Authority. (Manager's Appointment)**
27

28 Manager Hess announced that she re-appointed Dorothy Petros to the Moundsville Housing
29 Authority.
30

31 * Manager Hess received a thank you letter from Lottie Durbin, Relay for Life, to the Street
32 Department for their assistance in hanging banners.
33

34 * Business After Hours will be held on July 24, 2014 from 5-7 p.m., at the Sleep Inn Motel and
35 catered by Alexanders on 7th. Council members wishing to attend must call Marilyn.
36

37 * Manager Hess wished to thank Councilperson David Wood, Councilperson David Haynes and
38 Mayor Saunders for their assistance in helping re-appoint members to the Moundsville Building
39 Commission.
40

41 **MAYOR ITEMS:**
42

43 * Mayor Saunders wished to thank council members for their support during his achievement to

1 the District Governor of the Lions Club.

2
3 * Mayor Saunders wished to thank Carmin Pratti-Miller for the AEP donation to the skatepark.

4
5 **COMMITTEE ITEMS:**

6
7 **Discussion of Recommendations by the Finance Committee.**

8
9 1. Discussion of Purchasing a Durapatcher. Committee recommend to put out for bid.

10
11 Councilperson Wood made a motion to put out for bid a durapatcher, seconded by Simms.
12 Motion carried unanimously.

13
14 2. Discussion of Request for Program Advertising to John Marshall Marching Monarchs.
15 Committee recommends to donate \$50.00.

16
17 Councilperson Wood made a motion to donate \$50.00 to JM Marching Monarchs program,
18 seconded by Councilperson DeWitt. Motion carried unanimously.

19
20 3. Discussion of Request for Donation to Marshall County Youth Club. Committee
21 recommends donate \$50.00.

22
23 Councilperson Wood made a motion to donate \$50.00 to the Marshall County Youth Club,
24 seconded by Councilperson DeWitt. Motion carried unanimously.

25
26 4. Discussion of Request for Donation to John Marshall Softball. Committee recommends
27 donate \$50.00.

28
29 Councilperson Wood made a motion to donate \$50.00 to the John Marshall Softball, seconded by
30 Councilperson DeWitt. Motion carried unanimously.

31
32 5. Discussion of Request from Marshall County Tourism Committee to a portion of the
33 Hotel/Motel Tax. Committee recommend donating \$50.00.

34
35 After lengthy discussion, Councilperson Wood moved to donate \$4,000.00 to help start a
36 Marshall County Convention & Visitors Bureau, seconded by Councilperson DeWitt. Motion
37 carried unanimously.

38
39 Councilperson Remke moved to table this until more funding is available. With lack of a second
40 the motion failed.

41
42 **COMMITTEE ITEMS:**

1 * **DeWitt** - Announced that Busy Beaver Manager said his store front was open for any
2 organization that wants to hold a car show or fundraiser.

3
4 * **P. Haynes** - Nothing at this time.

5
6 * **D. Haynes** - Nothing at this time.

7
8 * **Remke** - Nothing at this time.

9
10 * **Wood** - Nothing at this time.

11
12 * **Simms** - Congratulations to Mayor Saunders for his appointment as the District Governor of
13 the Lions Club.

14
15 * Chief Clarke informed council the new fire truck was on site if council members wanted to
16 look at it.

17
18 Councilperson Simms moved to adjourn, seconded by Councilperson D. Haynes. Motion carried
19 unanimously.

20
21 Meeting adjourned at 8:42 p.m.

22
23
24
25
26 _____
Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor