

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **FEBRUARY 4, 2014**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers on
5 February 4, 2014 at 7:00 p.m.

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7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation by Councilperson Mark Simms.

10
11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 D. Haynes, P. Haynes, Remke, Simms, Wood and Mayor Saunders. Also present: City Manager
13 Deanna J. Hess, Fire Chief Clarke, Police Chief Mitchell, Street Commissioner Richmond,
14 Building Inspector Joe Richmond, Attorney Thomas White, CPA Kathryn Goddard and City
15 Clerk Hewitt.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of January 21, 2014.**

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21 Councilperson P. Haynes moved to accept and approve the minutes of the regular council
22 meeting of January 21, 2014, seconded by Councilperson DeWitt. Motion carried unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25
26 * Carl Boso, 305 10th Street, asked why meter tickets are not being given to vehicles by Bob's
27 Lunch. Chief Mitchell advised the meter near Bob's Lunch was removed at the discretion of the
28 City Manager.

29
30 **OLD BUSINESS:**

31
32 **Discussion and Approval of an Ordinance Pertaining to Section 731 of the City Code**
33 **Concerning Pawnbrokers. (Second Reading)**

34
35 Attorney White read the following ordinance by title only to be passed by council on second and
36 final reading:

37
38 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
39 **VIRGINIA, AMENDING AND REENACTING SECTION 731 OF THE MUNICIPAL**
40 **CODE OF THE CITY OF MOUNDSVILLE TO PROVIDE FOR REGISTRATION,**
41 **LICENSING AND REGULATION OF SECONDHAND DEALERS AND**
42 **PAWNBROKERS IN THE CITY OF MOUNDSVILLE (SECOND READING)**
43

1 Councilperson Wood moved to accept and approve the above ordinance, seconded by
2 Councilperson Remke.

3
4 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 7 yeas.
5 Motion carried unanimously.
6

7 **Discussion and Review of Goals by Councilperson Wood.**
8

9 Councilperson Wood suggested that council keep the five established goals on the forefront. One
10 goal being to pursue the Ambulance Service. Chief Clarke noted he is still gathering figures, a
11 potential schedule and a report from Marshall County 911; the Transfer Station. Street
12 Commissioner Richmond reported he is gathering more information and hopes other cities will
13 use the station. The city will have to obtain a Landfill Permit in order to install a transfer station.
14 Councilperson D. Haynes moved to place on the finance committee agenda, discussion of
15 transfer station, seconded by Councilperson Simms. Motion carried unanimously. Third goal
16 was to develop a council members handbook. Councilperson Wood suggested that council
17 review the Elected Official Handbook that is provided by the WV Municipal League; Complete
18 the Comprehensive Plan in which a meeting was held last week along with the Planning
19 Commission; and lastly prepare and submit the Home Rule Plan. Meetings are ongoing to
20 prepare the Home Rule application.
21

22 **Other Items to be Discussed by Council.**
23

24 * Councilperson D. Haynes asked CPA Kathryn Goddard about \$60,000 that was given to the
25 Moundsville Parks & Recreation. Ms. Goddard said did not have that information at this
26 moment but she will get back with him at next council meeting.
27

28 **NEW BUSINESS:**
29

30 **Reappointment to the Moundsville Zoning Appeals Board.**
31

32 City Manager Hess announced board member Robert Mobley wishes to be reappointed to the
33 Zoning Appeals Board. This would leave two vacancies one is to replace Ricky Young who does
34 not wish to serve and Carl Boso who has fulfilled his two consecutive terms.
35

36 Councilperson DeWitt moved to reappoint Robert Mobley to the Zoning Appeals Board,
37 seconded by Councilperson P. Haynes. Motion carried unanimously.
38

39 **Other Items to be Discussed by Council.**
40

41 * Councilperson Simms made a motion to discuss at the finance meeting the city to offer at fair
42 market value property owned by Mr. & Mrs. Hartley across from the Riverfront Shelter,
43 seconded by Councilperson Remke. Motion carried unanimously.

1 * Councilperson Wood made a motion to reserve a room for the WV Municipal League
2 Conference for “If I Were Mayor” essay winner Ryan Cunningham and his parents, seconded by
3 Councilperson P. Haynes. Motion carried unanimously.

4
5 * Councilperson Remke commended the Drug Task Force on the arrests over the weekend. He
6 then asked who was responsible for paying for the individuals jail fees. Chief Mitchell explained
7 the county will pay for jail board on Magistrate arrests. The defendants are responsible for
8 paying jail fees on city charges.

9
10 * Councilperson Remke requested Attorney White to draft a “Hold Harmless Agreement” for the
11 city to sign when the Street Department helps install the murals on Jefferson Avenue. Attorney
12 White stated the city would not be responsible because the murals are not a city project.
13 Councilperson D. Haynes said he was not aware the city workers were going to be involved other
14 than operating the bucket truck.

15
16 * After discussion, Councilperson Remke made a motion to review the city’s ordinance book,
17 with no second, the motion failed. Councilperson Remke then made a motion to discuss at the
18 policy committee the penalty for dog waste on Jefferson Avenue, seconded by Councilperson
19 DeWitt. Remke and DeWitt voting yea. D. Haynes, P. Haynes, Simms, Wood and Mayor
20 Saunders voting nay. Motion failed.

21
22 * Councilperson Remke asked council for financial support for a \$20,000 National Fish and
23 Wildlife Service grant for a Tribute Memorial Park project. This grant will help establish a
24 therapeutic garden, to improve water quality at Parrs Run, to connect Moundsville to the Rails to
25 Trails network and to provide educational opportunities, to beautify Moundsville and include this
26 into the Comprehensive Plan.

27
28 * Councilperson Remke announced that he was meeting with Department of Highways
29 concerning authorization to install Steel Kiosk (informational signs) on Jefferson Avenue.
30 Councilperson Remke made a motion to discuss at the traffic meeting to obtain the city’s
31 authorization to install these signs, seconded by D. Haynes. Motion carried unanimously.

32
33 * Councilperson Remke reported the street sign at 7th & Baker Avenue has been removed.

34
35 * Councilperson Remke asked how the city is addressing the snow removal situation of the
36 streets compared to surrounding city’s. Street Commissioner Richmond commented that
37 Moundsville Street Department can only store 150 ton of salt in their building. He has tried to
38 save manpower and money but the snow got ahead of us.

39
40 **MANAGER ITEMS:**

41
42 * Manager Hess presented a letter from Mr. James Stultz commending the city on their website.

1 * Manager Hess believes the Street Department did the best job they could considering the
2 amount of snow, ice and freezing rain this area received. She received a couple of calls
3 concerning problems that were addressed by the Street Department. Mrs. Hess advised any
4 citizen with complaints or problems should call her at the Moundsville City Building, 304 845
5 6300.

6
7 **MAYOR ITEMS:**

8
9 * Mayor Saunders made a motion to discuss at the policy meeting to relinquish the Sanford
10 Center over to the Sanford Board, seconded by Councilperson DeWitt. Motion carried
11 unanimously.

12
13 * Mayor Saunders asked who pays the street department wages when they are performing jobs
14 for Jefferson Avenue projects? Councilperson Wood commented if the job requires overtime,
15 the group who is asking for the city services needs to pay the overtime costs. Councilperson
16 Simms moved to send this discussion to the policy committee, seconded by Councilperson D.
17 Haynes. Motion carried unanimously.

18
19 **COMMITTEE MEETINGS:**

20
21 **Discussion and Approval of Recommendations by the Finance Committee.**

22
23 Finance meeting scheduled for February 11, 2014 at 5:00 p.m.

24
25 **Discussion and Approval of Recommendations by the Policy Committee.**

26
27 Policy meeting will follow the finance meeting

28
29 **Discussion and Approval of Recommendations by the Traffic Committee.**

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31 Traffic meeting will follow the policy meeting.

32
33 **COUNCIL ITEMS:**

34
35 * **DeWitt** - Nothing at this time.

36
37 * **P. Haynes** - Nothing at this time.

38
39 * **D. Haynes** - Nothing at this time.

40
41 * **Remke** - Wished to thank everyone for condolences of his sister & the gift that was sent.

42
43 * **Wood** - Nothing at this time.

1 * **Simms** - Congratulations to Mayor Saunders for his title of Lions Club District Governor.

2
3 Councilperson Simms moved to adjourn, seconded by Councilperson P. Haynes. Motion carried
4 unanimously.

5
6 Meeting adjourned at 8:06 p.m.
7

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11 _____
Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **FEBRUARY 18, 2014**

4 The Council of the City of Moundsville met in regular session in the Council Chambers on
5 February 18, 2014 at 7:00 pm.

7 Meeting was called to order by Mayor Eugene Saunders.

9 Invocation was given by Councilman K Mark Simms.

11 Acting City Clerk Ankrom called the roll and the following Councilpersons were in attendance:
12 Saunders, DeWitt, David Haynes, Paul Haynes, Remke, Simms, and Vice Mayor Wood. Also
13 present: City Manager Hess, Police Chief Mitchell, Fire Chief Clarke, Public Works Foreman
14 Stocklask, Building Inspector Richmond, CPA Kathryn Goddard, and Attorney Thomas White.
15 Absent was City Clerk Hewitt (training), and Public Works Director Richmond.

17 **MINUTES:**

18 **Regular Council Meeting of January 21, 2014**

19 Councilman Paul Haynes made a motion to accept the January 21, 2014 minutes as presented,
20 which Councilman Dave Haynes seconded; and the motion carried unanimously.

21 **GENERAL PUBLIC HEARING:**

23 Denny Kidd of 1215 2nd Street asked about recycling in the City, which Councilman Simms
24 noted the City of Moundsville was not required to do after population began decreasing. In
25 previous years, the recyclables were taken to the landfill anyway. Mr. Kidd commented that
26 the City and County should work together on this.

28 It was brought to the Mayor's attention that the agenda listed the wrong date of Regular
29 Council minutes needing approved; the minutes should be for February 4, 2014, not January
30 21, 2014. Councilman Paul Haynes then made a motion to approve the February 4, 2014
31 minutes as presented, which Councilman Simms seconded; and motion carried unanimously.

33 **OLD BUSINESS:**

34 **Other Items to be Discussed by Council**

35 * Vice Mayor Wood commented that the "If I were Mayor..." essay winner, Ryan Cunningham,
36 attended the West Virginia Municipal League Conference and conducted himself very well;
37 and his family had a very nice time.

39 * Councilman Remke asked if the parking meters at Bob's Lunch were replaced, to which Chief
40 Mitchell explained there are not enough extra meters to do so at the moment. It was
41 suggested to move meters from areas of Lafayette Avenue which are not used as frequently

or purchase more, as the Bob's Lunch meters need to be replaced.

NEW BUSINESS:

A) Discussion and Approval of a Resolution to Authorize the City Manager to Enter into a Contractual Agreement with Commercial Insurance for 2014-2015 Liability Coverage

Councilman Paul Haynes made a motion to approve the resolution authorizing the City Manager to enter into a contractual agreement with Commercial Insurance for the City's 2014-2015 liability insurance. Councilman Simms seconded the motion after noting that the cost represents a 3 1/2% decrease over last year's premium. Mayor Saunders called for a roll call vote, and Acting Clerk Ankrom announced the following tally: 7 yeas. Motion carried unanimously.

Other Items to be Discussed by Council

Councilmembers had no other New Business to discuss.

MANAGER ITEMS:

- Manager Hess had nothing to discuss at this time.

MAYOR ITEMS:

- Mayor Saunders commented that the "If I were Mayor..." essay winner did the City proud at the presentation in Charleston and his essay was very good!
- Mayor Saunders noted that the Home Rule Committee met and began formulating a plan. Attorney White and CPA Goddard were thanked for their hard work and input! Part of the plan will be to decrease the number of required licenses; and Council hopes to have lots of public input for other aspects of the Home Rule plan. Councilwoman DeWitt commented that, at the Municipal League Conference, 14 cities, including Moundsville, expressed interest in applying for Home Rule. It was also noted that the State of West Virginia will collect 5% of all revenue taken in by cities under Home Rule.

COMMITTEE REPORTS:

Discussion of Recommendations by the Finance Committee

- 1) The Finance Committee received and approved the January 2014 financial statements.
- 2) The Finance Committee forwarded the resolution renewing the liability insurance, which has already been voted on.
- 3) The Finance Committee referred, to the March meeting, discussion on cost figures for ambulance service.
- 4) The Finance Committee will hold future discussions on transfer station costs as information becomes available.
- 5) Councilman Simms presented the motion to have an appraiser look at the property

located at 107 13th Street and present the fair market value, which Councilman Remke seconded. CPA Goddard questioned whether there should be a dollar limit on how much can be spent on such an appraisal, which could cost up to \$1,000.00. After discussion, Mayor Saunders called for a roll call vote, and Acting Clerk Ankrom announced the following tally: 2 yeas, 5 nays; DeWitt, Paul Haynes, Dave Haynes, Wood, and Saunders voting nay. Motion fails.

Discussion of Recommendations by the Policy Committee

- 1) The Policy Committee recommends no change to the existing ordinance dealing with animal waste penalties.
- 2) The Policy Committee tabled discussion on relinquishment of the Sanford property until March, when they can have a Sanford Board member in attendance.
- 3) The Policy Committee will further discuss City overtime costs associated with in-kind services provided.
- 4) The Policy Committee tabled review of Section 313.99, dealing with traffic violation penalties in construction zones, until the March meeting.

Discussion of Recommendations by the Traffic Committee

- 1) **Discussion of Paving Priority List for 2014** The Traffic Committee recommends eight streets to be reviewed by the City Engineer:
 - Myrtle Avenue from 4th Street to the Fairgrounds
 - Magnolia Avenue from 4th Street to the Fairgrounds
 - Ash Avenue from 2nd to 3rd Streets
 - Mulberry Avenue from Meighen Avenue to Jackson Street
 - 1600 Block of 8th Street
 - Cedar Avenue from 4th to 7th Streets
 - Pearl Street from Parriott Avenue to Garfield Street
 - 1st Street between Jefferson and Tomlinson Avenues
- 2) The Traffic Committee recommends no change to the yellow line on the corner of Morton Avenue between 2nd and 3rd Streets.
- 3) The Traffic Committee tabled discussion, on installing information signs on Jefferson Avenue, until the March meeting.

COUNCIL ITEMS:

* **Remke** – Nothing at this time.

* **Wood** – Nothing at this time.

* **Simms** – Nothing at this time.

* **David Haynes** – Nothing at this time.

1 * **Paul Haynes** – Has received complaints of City dump trucks encroaching on a yard near the
2 Wesley Park housing area. Manager Hess will find out which department's trucks have been
3 working in that area.

4
5 * **DeWitt** – Nothing at this time.

6
7 Councilwoman DeWitt made the motion to adjourn, which was seconded by Councilman Paul
8 Haynes. Meeting adjourned at 7:25 PM.

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14 _____
15 Karen L Ankrom, Acting City Clerk

Eugene Saunders, Mayor

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
FEBRUARY 27, 2014**

The Council of the City of Moundsville met in special session in the Council Chambers on February 27, 2014 at 5:00 p.m.

Meeting was called to order by Mayor Eugene Saunders.

City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt, P. Haynes, D. Haynes and Simms. Absent: Remke, Wood and Mayor Saunders. Also present: City Manager Deanna J. Hess, CPA Kathryn Goddard and City Clerk Sondra Hewitt.

The Special Council Meeting was called for the following purpose:

1. Presentation of the 2014-2015 General Fund Budget and Budget Message.

Presentation of the 2014-2015 General Fund Budget and Budget Message.

City Manager Hess presented and read the 2014-2015 Budget Message to members of council.

Councilperson P. Haynes moved to adjourn, seconded by Councilperson Simms. Motion carried unanimously.

Meeting adjourned at 5:05 p.m.

Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor