

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **JANUARY 7, 2014**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers on
5 January 7, 2014 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation by Councilperson Mark Simms.

10
11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 D. Haynes, Remke, Simms, Wood and Mayor Saunders. Absent: P. Haynes. Also present: City
13 Manager Deanna J. Hess, Fire Chief Clarke, Police Chief Mitchell, Street Foreman Stocklask,
14 Building Inspector Schneider, Attorney Thomas White, and City Clerk Hewitt. Absent: Street
15 Commissioner Richmond & CPA Kathryn Goddard.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of December 17, 2013.**

20
21 Councilperson Wood made a change on page 4, line 10 should read "last" council meeting
22 instead of "next" council meeting.

23
24 Councilperson D. Haynes moved to accept and approve the minutes of the regular council
25 meeting of December 17, 2013, seconded by Councilperson DeWitt. Motion carried
26 unanimously.

27
28 **GENERAL PUBLIC HEARING:**

29
30 * Amy Toler, 27 Fostoria Avenue, introduced council members to "The Gabriel Project of WV
31 Inc.," which serves mothers and mothers to be, homeless women, families without jobs and
32 women and children who are victims of domestic violence. The project also provides items such
33 as safe cribs, secure car seats, diapers, formula, clothing and hygiene products. Ms. Toler
34 provided a copy of the brochure, encourage council members to visit the website and help
35 educate local women on the project.

36
37 Ms. Toler also invited council members to attend the ribbon cutting on February 18, 2014 at the
38 First Christian Church of God.

39
40 * Carl Boso, 305 10th Street, thanked the City of Moundsville and the Moundsville Police
41 Department for their support on New Years Eve with the Booze, Cruise or Loose. Mr. Boso
42 reported a property on owner Lockwood Avenue tore a house down burying the shingles and
43 roofing under the dirt. Mr. Boso said this was against city policy.

1 **OLD BUSINESS:**

2
3 **Other Items to be Discussed by Council.**

4
5 * Councilperson DeWitt recommends to discuss at the finance committee reserving a table for
6 council members at the Marshall County Expo February 28 & March 1, 2014.

7
8 * Councilperson Wood asked for an update of the Fostoria Property. Mrs. Hess noted that Mr.
9 Brown will contact her in a couple of weeks.

10
11 * Councilperson Remke reported a lot of people still using their cellphones while driving.

12
13 * Councilperson Remke reported Olive Avenue and Cherokee Hills to be icy.

14
15 * Councilperson Remke reported water laying in alley between 7th & 8th Street at Henrietta
16 Avenue. Street Foreman Stocklask reported that part of the alley needs a catch basin.

17
18 **NEW BUSINESS:**

19
20 **Discussion and Approval of Bids for the 2014 Fourth of July Celebration.**

21
22 Bid received from Pyrotechnics by Presutti Inc in the amount of \$9,900.00 for the 2014 Fourth of
23 July fireworks.

24
25 Councilperson Simms moved to award the bid of \$9,900.00 from Presuitti, seconded by
26 Councilperson DeWitt. Motion carried unanimously.

27
28 **Other Items to be Discussed by Council.**

29
30 * Councilperson Remke moved to discuss at the traffic committee changing the city's signage
31 around town (making street signs brighter), seconded by Councilperson DeWitt. Motion carried
32 unanimously.

33
34 * Councilperson Remke moved to discuss at the traffic committee residents being responsible for
35 readable addresses on their houses, seconded by Councilperson Wood. Motion carried
36 unanimously.

37
38 * Councilperson Remke moved to discuss at the traffic committee the possibility of making
39 WalMart Drive a public street. Failed for lack of a second.

40
41 * Councilperson Remke moved to discuss at the policy committee to send questionnaire in the
42 Echo for citizens to grade council members, seconded by Councilperson Simms. Motion carried
43 unanimously.

1 * Councilperson Remke commented that city residents are charged a 2% utility tax from Frontier
2 however, some county residents are being charged the 2% utility tax but do not live in the city.
3 Mr. Remke provided the City Clerk with contacts from Frontier.
4

5 **MANAGER ITEMS:**
6

7 * Manager Hess reported the city's reservoir has been losing vast amounts of water. However,
8 the water department reported finding the water break at 9th Street & Lockwood Avenue. Water
9 will be shut off starting at 10:00 p.m. 1/7/2014 between 7th Street & 15th Street west of Lafayette
10 Avenue. Citizens are asked to conserve water.
11

12 * Manager Hess also reported a heater over heated in the basement of the Fire Department.
13 Police Chief notified Chief Clarke who responded and resolved the problem.
14

15 **MAYOR ITEMS:**
16

17 * Mayor Saunders announced that Middle School Student Ryan Campbell was a winner of the "If
18 I were Mayor" essay contest. The winner will be recognized at the Municipal League
19 Conference.
20

21 * Mayor Saunders announced they ordered the rails for the skatepark. The rails should be
22 shipped on January 24, 2014.
23

24 * Mayor Saunders appointed the sub committees. Council members wanting to know what
25 committee they are on can see him after the meeting.
26

27 * Mayor Saunders commented that specifications are being drafted for the Riverfront Shelter.
28

29 **COMMITTEE REPORTS:**
30

31 **Discussion and Approval of Recommendations by the Finance Committee.**
32

33 Finance Committee is scheduled for January 14, 2014 at 5:00 p.m.
34

35 **Discussion and Approval of Recommendations by the Policy Committee.**
36

37 Policy Committee is scheduled to follow the finance meeting.
38

39 **Discussion and Approval of Recommendations by the Traffic Committee.**
40

41 Traffic Committee is scheduled to follow the traffic meeting.
42
43

1 **COUNCIL ITEMS:**

2
3 * **Haynes** - Nothing at this time.

4
5 * **DeWitt** - Nothing at this time.

6
7 * **Remke** - His wish list for 2014: Home Rule; Original Logo placed behind Mayor chair; City
8 Manager & Street Commissioner to update paving list; and reposition the city's Mission
9 Statement and Value Statement.

10
11 * **Wood** - Reminded council the Home Rule committee will be on January 23rd; and the WVU
12 Law Students will meeting on January 30th at 5:00 p.m. to discuss the Comprehensive Plan.

13
14 * **Simms** - Nothing at this time.

15
16 Councilperson Simms moved to adjourn, seconded by Councilperson DeWitt. Motion carried
17 unanimously.

18
19 Meeting adjourned at 7:45 p.m.

20
21
22
23
24 _____
Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **JANUARY 21, 2014**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers on
5 January 21, 2014 at 7:00 p.m.
6

7 Meeting was called to order by Mayor Eugene Saunders.
8

9 Invocation by Councilperson Mark Simms.
10

11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 D. Haynes, Remke, Simms, Wood and Mayor Saunders. Absent: P. Haynes. Also present: City
13 Manager Deanna J. Hess, Fire Chief Clarke, Police Chief Mitchell, Street Commissioner
14 Richmond, Building Inspector Joe Richmond, Attorney Thomas White, CPA Kathryn Goddard
15 and City Clerk Hewitt.
16

17 **MINUTES:**
18

19 **Regular Council Meeting of January 7, 2014.**
20

21 Councilperson P. Haynes moved to accept and approve the minutes of the regular council
22 meeting of January 7, 2014, seconded by Councilperson DeWitt. Motion carried unanimously.
23

24 **Presentation:**
25

26 **Acknowledge "If I Were Mayor" Essay Contest Winner from the Moundsville Middle**
27 **School.**
28

29 After Ryan Campbell read his essay to council, Mayor Saunders presented Ryan with a
30 Certificate of Recognition and a Key to the City of Moundsville for his efforts in participating in
31 the contest.
32

33 **OLD BUSINESS:**
34

35 **Other Items to be Discussed by Council.**
36

37 * Councilperson Wood asked Manager Hess if she had received any updates from Tom Brown
38 on the Fostoria. Mrs. Hess answered that he will contact her with updates.
39

40 **NEW BUSINESS:**
41

42 **Discussion and Approval of an Ordinance Pertaining to Section 731 of the City Code**
43 **Concerning Pawnbrokers. (First Reading)**

1 Attorney White read the following ordinance by title only to be passed by council on first
2 reading:

3
4 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
5 **VIRGINIA, AMENDING AND REENACTING SECTION 731 OF THE MUNICIPAL**
6 **CODE OF THE CITY OF MOUNDSVILLE TO PROVIDE FOR REGISTRATION,**
7 **LICENSING AND REGULATION OF SECONDHAND DEALERS AND**
8 **PAWNBROKERS IN THE CITY OF MOUNDSVILLE (FIRST READING)**
9

10 Councilperson Remke moved to accept and approve the pawnbroker ordinance, seconded by
11 Councilperson P. Haynes.

12
13 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 7 yeas.
14 Motion carried unanimously.

15
16 **Chief Clarke to Address Water Issues in the Event of a Crisis.**
17

18 Chief Clarke informed council in the event of a water crisis the City of Moundsville is affiliated
19 with Marshall County's emergency plan.

20
21 **Other Items to be Discussed by Council.**
22

23 * Councilperson D. Haynes asked Manager Hess when council was starting the budget process.
24 Manager Hess noted that department heads are turning in their budget papers. She will advise
25 council when budget meeting will begin.

26
27 * Councilperson Wood asked Manager Hess since the WVML Conference was cancelled had she
28 sent council's wish list to them. Mrs. Hess advised the letters were sent to our delegates.

29
30 * Councilperson Remke said he has received some complaints at the intersections. Street
31 Commissioner Richmond noted his crew has been out. They start with the high spots like
32 Cherokee Hills and work their way down. They have been using a lot of calcium and cinders.
33 More this year than the last two years combined.

34
35 **MANAGER ITEMS:**
36

37 **Discussion of Audit Review Quote.**
38

39 Manager Hess reported the State Auditor's Office did not authorize the bid of \$9,000 for the
40 city's audit. After receiving a quote of \$5,500 by the same company, Manager Hess accepted the
41 quote which was then approved by the State Auditor's Office.
42
43

1 **MAYOR ITEMS:**

2
3 * Mayor Saunders expressed his condolences to Councilperson Remke on the loss of his sister.

4
5 * Mayor Saunders asked Chief Mitchell for more patrol at the intersection of Jackson Street &
6 Poplar Avenue.

7
8 * Mayor Saunders announced the rails for the skatepark will be shipped Friday, January 24,
9 2014.

10
11 * Ticket sales for the Daddy/Daughter Dance are low but should pick up. The dance is scheduled
12 for February 8, 2014.

13
14 **COMMITTEE REPORTS:**

15
16 **Recommendations by the Finance Committee.**

17
18 1. Discussion of City Obtaining a Booth at the Marshall County Business Expo. Committee
19 recommends reserving two 8X10 tables at a cost of \$185.00.

20
21 Councilperson Wood moved to reserve two tables at the Marshall County Expo in the amount of
22 \$185.00, seconded by Councilperson P. Haynes. Motion carried unanimously.

23
24 **COUNCIL ITEMS:**

25
26 * **DeWitt** - Wished to thank the Street Department for patching they have been doing during
27 breaks in the weather.

28
29 * **P. Haynes** - Expressed condolences on the loss of Councilperson Remke's sister.

30
31 * **D. Haynes** - Asked that council add to the budget the amount for next years Marshall County
32 Business Expo.

33
34 * **Simms** - Nothing at this time.

35
36 * **Wood** - Expressed condolences to Councilperson Remke on the loss of his sister.

37
38 * **Remke** - Thanked City Manager for having vehicles removed from lot on 2nd Street.

39
40 * Announced the WVU Extension will sponsor a Landscaping class on February 21, 2014 from
41 8-4 p.m.

1 Councilperson Remke moved to adjourn, seconded by Councilperson P. Haynes. Motion carried
2 unanimously.

3
4 Meeting adjourned at 7:29 p.m.
5
6
7
8
9

10 _____
Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr.