

STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE
FEBRUARY 19, 2013

The Council of the City of Moundsville met in regular session in the Council Chambers on February 19, 2013 at 7:00 pm.

Meeting was called to order by Mayor Eugene Saunders.

Invocation was given by Councilman K Mark Simms.

Acting City Clerk Ankrom called the roll and the following Councilpersons were in attendance: DeWitt, David Haynes, Paul Haynes, Remke, Simms, Vice Mayor Wood, and Saunders. Also present: City Manager Hess, Police Chief Mitchell, Fire Chief Clarke, Public Works Acting Foreman Wallace, Building Inspector Richmond, CPA Kathryn Goddard, Attorney Thomas White, and Acting Clerk Ankrom. Absent was City Clerk Hewitt and Public Works Director Richmond.

Mayor Saunders recognized Boy Scout Troop 79, who attended City Council in order to earn their Citizenship Award.

GENERAL PUBLIC HEARING:

A. John Marshall Students – Presentation on Comprehensive Plan
Vice Mayor Wood introduced Stacy Dei from the Family Resource Network and Juniors Alexa Richards and Hayden Blazer from John Marshall High School; absent was Hailey McClelland. They presented a slide show of pictures from around Moundsville showing things that are appealing about the City and things that could use improvement or be changed, and included comments from citizens. Vice Mayor Wood emphasized how important it is to keep young people involved with the updating of the City's Comprehensive Plan, as they are the future of the City. Moundsville Middle School and Bishop Donahue High School students will also be invited to participate in events to develop a Youth Leadership Council, which will operate similarly to City Council and make recommendations. Mr. Blazer commented that travelling throughout the City opened his eyes to the community around him. The students, and Vice Mayor Wood, were praised for taking so much of their own time and putting forth the energy to help with the Comprehensive Plan update.

MINUTES:

Regular Council Meeting of February 5, 2013

Councilman Paul Haynes made a motion to accept the February 5, 2013 minutes as presented, Councilman Dave Haynes seconded, and the motion carried unanimously.

1 **GENERAL PUBLIC HEARING:**

2 Freda Woods-Ryan, owner of 24 Sams Drive, at which address her daughter lives, explained
3 that an adjoining neighbor placed cinder blocks in the alley to keep vehicles from encroaching
4 on her property. Mrs. Ryan has contacted the Public Works Director and would like to have
5 something done to move or remove the blocks.
6

7 **OLD BUSINESS:**

8 **A. Approval of the 2013 Fireworks Bid from Presutti Inc in the Amount of \$9,900**

9 Councilman Remke made the motion to accept the bid from Presutti Inc for \$9,900.00 to
10 provide fireworks for the City's 2013 Independence Day Celebration. Motion was seconded
11 by Councilman Simms and carried unanimously. Councilman Simms clarified that a portion of
12 that cost will be paid by a grant received from the State of West Virginia.
13

14 **Other Items to be Discussed by Council**

15 * Vice Mayor Wood reminded Council that the fourth neighborhood meeting will be held at
16 6:00 PM tomorrow evening at the FRN building on 2nd Street.
17

18 * Vice Mayor Wood presented information, that he would like to have further discussed at the
19 next Committee meetings, brought back from the West Virginia Municipal League
20 Conference. The Home Rule pilot program is to be extended to cities of any size; and Council
21 members believe many aspects of the program could greatly benefit the City of Moundsville
22 and its citizens. Councilman David Haynes has talked with the City of Wheeling's Mayor Andy
23 McKenzie, who is willing to meet with City Council and go over some of the obstacles and
24 successes of their participation in the Home Rule program.
25

26 * Vice Mayor Wood asked about progress on the move by the Water Department personnel,
27 which Manager Hess says is still in negotiations.
28

29 * Vice Mayor Wood asked about progress at the Fostoria site, which Manager Hess confirmed
30 Tom Brown should soon be receiving the Certificate of Completion.
31

32 **NEW BUSINESS:**

33 **A. Discussion and Approval of the Resolution Authorizing the City of Moundsville to**
34 **Enter into a Contractual Agreement with Commercial Insurance for the Renewal of**
35 **Liability Coverage for 2013-2014**

36
37 Councilman Simms made the motion to approve the resolution authorizing entrance into the
38 contractual agreement with Commercial Insurance for 2013-2014 liability insurance coverage.
39 Councilwoman DeWitt seconded the motion. Manager Hess confirmed that there is no
40 increase in price, even after adding the two new Police Department vehicles and the Public
41 Works dump truck. Mayor Saunders called for a roll call vote, to which Acting Clerk Ankrom

1 announced the following tally: seven yeas. Motion carried unanimously.

2
3 **B. Discussion and Approval of a Resolution to Authorize the Application and**
4 **Contract for West Virginia Governor's Community Participation Program Funds in the**
5 **Amount of \$2,000.00 for Ballfield Improvements at Valley Fork**

6
7 Manager Hess noted that this is a new grant with no match required. Councilwoman DeWitt
8 made the motion to approve the resolution to accept the WV Governor's Community
9 Participation Program funds in the amount of \$2,000.00. Councilman Paul Haynes seconded
10 the motion. Mayor Saunders called for a roll call vote, to which Acting Clerk Ankrom
11 announced the following tally: seven yeas. Motion carried unanimously.

12
13 **C. Discussion and Approval of an Ordinance Pertaining to Trailer Camps in the City**
14 **of Moundsville (First Reading)**

15
16 Attorney White read the following ordinance by title only:

17
18 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA,**
19 **ENACTING SECTION 735 REGARDING RULES, REGULATIONS, AND LICENSE FEES FOR**
20 **TRAILER CAMPS IN THE CITY OF MOUNDSVILLE (FIRST READING)**

21
22 Vice Mayor Wood made the motion to approve for discussion the ordinance on first reading;
23 Councilman Simms seconded the motion. Attorney White confirmed that the ordinance is
24 worded according to the recommendation from the Policy Committee, which included a
25 \$10.00 annual fee per space per camp and acreage requirement. Attorney White explained
26 that existing campgrounds will be grandfathered and exempt from "initial establishment"
27 criteria only.

28
29 Mayor Saunders recognized campground owner Brad Varlas, who asked whether the annual
30 fee would be charged on a calendar or fiscal year, which will be determined by City
31 Administration, as the ordinance does not specify.

32
33 Mayor Saunders called for a roll call vote, to which Acting Clerk Ankrom announced the
34 following tally: seven yeas. Motion carried unanimously.

35
36 **Other Items to be Discussed by Council**

37 * Vice Mayor Wood noted that Dr Margaret Stout will be in town March 1 & 2 to meet with
38 the Action Teams, who will need to meet for updates before Dr. Stout arrives. There are some
39 meetings already scheduled for this week and next.

40
41 * Vice Mayor Wood asked about the recently enacted smoking ban, which takes effect April 1,

1 2013. Manager Hess is in the process of meeting with Department Heads to discuss
2 regulations and the Health Department's authority to designate smoking areas if they do not
3 agree with the areas chosen.
4

5 * Councilman Remke announced that the Moundsville Activities Committee is planning events
6 for 2013, which include the 2nd Annual Easter Spring Fling to take place on March 30, 2013,
7 beginning at 10:00 am. The 2nd annual Ohio Valley Cost of Freedom weekend will be August
8 22-24, 2013; and September 21, 2013 will be the 3rd annual Fall Festival, held in conjunction
9 with the zombie walk. Farmers Markets are scheduled to begin July 3, 2013; and a Mount Folk
10 Festival is being planned for October 19-20, 2013, with more information coming later. Also,
11 November 30, 2013 will be a "Good, Old-Fashioned Christmas." Councilman Remke thanked
12 the City of Moundsville, on behalf of the MAC, for their cooperation in showing unity among
13 residents and City officials.
14

15 * Councilman Remke would like to see refurbishing on the exterior of the City Building, which
16 will be further discussed at the Finance Committee.
17

18 * Councilman Remke would like to see the City pay for employees to attend programs at the
19 Family Resource Network.
20

21 * Councilman Remke would like the Policy Committee to consider revisions in the sign
22 ordinance to curtail posting of the "push in" signs seen around town. Councilman Simms has
23 received complaints about the portable signs as well.
24

25 * Councilman Simms broached discussion on purchasing the Hartley property across from the
26 Riverfront Shelter, which could be further discussed at the Finance Committee. Manager Hess
27 commented that the current owner is asking \$400,000.00 for the property.
28

29 **Discussion of Tree Removal on Jefferson Avenue**

30 Councilman Remke explained that he asked Karen Cox of the Extension Office to view the
31 trees about town and make recommendations. At this time, a sprout near the bench by
32 Ruttenberg's should be removed, as it is damaging the sidewalk. The Finance Committee will
33 discuss this further.
34

35 **MANAGER ITEMS:**

- 36 • Manager Hess had nothing to discuss at this time.
37

38 **MAYOR ITEMS:**

- 39 • Mayor Saunders noted that he, Councilwoman DeWitt, and Vice Mayor Wood approached
40 legislators about pushing forward with laws addressing "grandparents rights" for those
41 who are raising their grandchildren, yet receive no assistance from the court system or

human services. Discussion was held on drafting a letter, signed by Council members, to be sent to Charleston, asking for legislation to help these families; and citizens were encouraged to contact their legislators. Mayor Saunders will comment on this issue, and the Home Rule opportunity, in his monthly article.

COMMITTEE REPORTS:

Discussion of Recommendations by the Finance Committee

1. Discussion on proposal from company representative of Electronics Recycling Service was tabled until the March Committee meeting, after the Manager and Public Works Director are able to discuss further.
2. Committee received and approved the January 2013 Financial Statements.
3. Committee recommends approval of Commercial Insurance's renewal quote in the amount of \$153,091.00.
4. A Special Meeting will be scheduled, after Manager Hess has met with Department Heads, to discuss the proposed budget and format.

Discussion of Recommendations by the Policy Committee

1. Requests to implement Mission Statement and Value Statement were tabled until the March meeting to consider a new proposal.
2. No action was taken on the changing of Business District to allow residential dwellings.
3. Committee recommends moving forward with implementing a \$10.00 fee per space in the Trailer Camp Ordinance.
4. No action was taken on the Business & Occupation Tax review on Wholesale business.

Discussion of Recommendations by the Traffic Committee

1. Manager Hess will compile the priority lists submitted by Council and bring for review to the March meeting.
2. No changes were recommended for the Handicap Parking Permit Form.
3. Discussion of snow removal was tabled, and a workshop meeting will be held with the Public Works Director and City Council.

Discussion and Approval of Reserving a Table at the Home Expo for Council to Distribute Information About Moundsville

Councilman Remke made the motion to approve reserving a table at the Marshall County Chamber of Commerce's Home Expo, which Councilman Simms seconded. After brief discussion on the short amount of time to make arrangements, Councilman Remke rescinded his motion, and Councilman Paul Haynes seconded the rescinded motion. The Stormwater Utility Board will have a booth at the Expo, and Risk Management Director Earl Shaw will be present as well. Councilwoman DeWitt has offered to spearhead efforts to distribute information at the 2014 Expo.

Councilman Simms made a motion to receive and file legal publications, which was seconded by Councilman David Haynes. The publications were for the following:

February 14 Planning Commission public hearing

Sealed bids for the 2013 Fireworks presentation

Two civil suit filings

Motion carried unanimously.

COUNCIL ITEMS:

* **Remke** – Commented that Jefferson Avenue tree trimming was stopped by State authorities after 12 trees were completed. The proper paperwork has since been filed and trimming will continue after approval is given.

-Has received complaints about bike traffic on the sidewalk on Jefferson Avenue.

* **Wood** – Had nothing at this time.

* **Simms** – Asked Council to consider presenting Scott Varner with a plaque for his years of service. Mayor Saunders and Manager Hess are making plans to recognize Mr. Varner and the owners of Jozabeths.

* **David Haynes** – Commented that the road markings at 1st Street and Jefferson Avenue need darkened. Chief Mitchell and Manager Hess explained that additional work is planned for that intersection, and the markings will be done after paving is complete.

* **Paul Haynes** – Noted garbage accumulation at a residence on Morton Avenue, just before 2nd Street; Manager Hess confirmed that a work order has been issued.

- Asked that American Electric Power be contacted about trees hanging on the wires near the 4th Street Church; Manager Hess has made contact about the issue.

* **DeWitt** – Asked whether a permit is needed for the Easter Bonnet Parade, if held on Jefferson Avenue. Councilman Remke said he did not believe so, as the parade will be held on the sidewalk.

- Asked Manager Hess to review information on a Workshop for Women, which may benefit her office staff.

It was noted that the City Seal may look attractive on the wall above the Mayor's seat.

Councilwoman DeWitt made the motion to adjourn, which was seconded by Councilman Paul Haynes. Meeting adjourned at 8:27 PM.

Karen L. Ankrom, Acting City Clerk

Eugene Saunders, Mayor