

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **FEBRUARY 5, 2013**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers on
5 February 5, 2013 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation by Councilperson Mark Simms.

10
11 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
12 P. Haynes, Remke, Simms, Wood and Mayor Saunders. Absent: D Haynes. Also present: City
13 Manager Hess, Fire Chief Clarke, Police, Chief Mitchell, Street Commissioner Richmond,
14 Building Inspector Schneider, Attorney Thomas White, CPA Kathryn Goddard and City Clerk
15 Hewitt.

16
17 **Regular Council Meeting of January 15, 2013.**

18
19 Councilperson Remke moved to accept and approve the minutes of the regular council meeting
20 of January 2, 2013, seconded by Councilperson P. Haynes. Motion carried unanimously.

21
22 **GENERAL PUBLIC HEARING:**

23
24 * Rich King, Uniquely Yours, asked where business owners are suppose to shovel snow from the
25 walks if they are not permitted to shovel into the street? Council will discuss this issue at the
26 Traffic Committee meeting.

27
28 * Dennis Kidd, 1215 Second Street, requested more patrol in the neighborhood of Second Street
29 around Grant Avenue & Ash Avenue. He reported tools, air compressor and chain saw stolen
30 from residence. Mr. Kidd also requested extra patrol for vehicle speeding in the same area.

31
32 **OLD BUSINESS:**

33
34 **Discussion and Approval of an Ordinance to Abolish the Moundsville Building**
35 **Commission. (Second Reading)**

36
37 Attorney White read the following ordinance by title only to be passed by council on second and
38 final reading:

39
40 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
41 **VIRGINIA, ABOLISHING THE MUNICIPAL BUILDING COMMISSION. (SECOND**
42 **READING)**

1 Councilperson Simms moved to accept and approve the ordinance to abolish the Municipal
2 Building Commission, seconded by Councilperson P. Haynes.

3
4 Mayor Saunders called for a voice vote. City Clerk announced the following tally. Wood,
5 Mayor Saunders, DeWitt, P. Haynes, Remke and Simms voting yea. 6 yeas. Motion carried
6 unanimously.

7
8 **NEW BUSINESS:**

9
10 **Discussion of Recommendation by the Moundsville Planning Commission Denying the**
11 **Request for a Zone Change at 1307 First Street from C-N to C-H.**

12
13 Councilperson Wood moved to accept the recommendation by the Moundsville Planning
14 Commission to deny the request for a zone change at 1307 First Street, seconded by
15 Councilperson P. Haynes. Motion carried unanimously.

16
17 **Discussion and Approval of a Resolution Authorizing the City Manager to Enter Into a**
18 **Contractual Agreement with the Division of Justice Community Services to Receive and**
19 **Administer Grant Funds from the Justice Assistance Grant for Prevention Resource**
20 **Officer (PRO) at the Moundsville Middle School.**

21
22 Councilperson Remke made a motion to approve the resolution to authorize the City Manager to
23 enter into a contractual agreement for a Prevention Resource Officer (PRO) at Moundsville
24 Middle School, seconded by Councilperson DeWitt. Motion carried unanimously.

25
26 **Discussion and Approval of a Resolution Authorizing Application and Contract for the**
27 **WV Governor's Community Participation Program Funds in the Amount of \$5,000 for**
28 **Emergency Response Equipment for Police Cars Project.**

29
30 Councilperson P. Haynes moved to approve the resolution to authorize application and contract
31 for grant funding in the amount of \$5,000 for emergency response equipment for police cars,
32 seconded by Councilperson DeWitt. Motion carried unanimously.

33
34 **Discussion and Approval of a Resolution Authorizing Application and Contract for the**
35 **WV Governor's Community Participation Program Funds in the Amount of \$2,000 for**
36 **Ballfield Improvements at Valley Fork Park.**

37
38 Councilperson Simms made a motion to authorize application and contract for grants funds in the
39 amount of \$2,000 for Ballfield Improvements at Valley Fork Park, seconded by Councilperson P.
40 Haynes. Motion carried unanimously.

41
42 **Discussion and Approval of a Resolution Authorizing Application and Contract for the**
43 **WV Governor's Community Participation Program Funds for Roof Repairs at the**

1 **Moundsville VFW Post 437.**

2
3 Councilperson Wood moved to authorize application and contract for grant funds in the amount
4 of \$10,000 for roof repairs at the VFW Post 437, seconded by Councilperson P. Haynes. Motion
5 carried unanimously.

6 **Other Items to be Discussed by Council.**

7
8 * Councilperson Remke requested discussion at the Finance Committee meeting for the cost of
9 the city's website and completion date.

10
11 * Councilperson Remke requested council review the handicapped ordinance and criteria at the
12 Traffic Committee meeting.

13
14 * Councilperson Remke requested discussion at the Policy Committee meeting concerning
15 Wholesalers who deliver in the city.

16
17 * Councilperson Remke asked if council has an idea on the cost of the Comprehensive Plan?
18 Councilperson Wood noted since council is using Professor Stout, WVU Students, Community
19 Design Team, local business owners, city and county officials, the city's cost would consist of
20 sending the plan to a printer.

21
22 * Councilperson Remke suggested that CPA Kathryn Goddard provide to council more graphs on
23 the finances and budget. Ms. Goddard will research her programs for capability.

24
25 * Wood - Announced a Neighborhood Association Meeting has been scheduled for February 20,
26 2013, 6:00 p.m., at the FRN building at Second Street & Cedar Avenue. Second Ward
27 representation will be present. Mayor Saunders said he would like to have invited Third Ward
28 citizens also.

29
30 **MANAGER ITEMS:**

31
32 **The following items were discussed or presented by City Manager Deanna J. Hess.**

33
34 * Provided council members with a blank paving list. She asked that members complete the
35 form and bring to committee meetings on February 12, 2013.

36
37 * Reminded council the camper ordinance will be discussed at the Policy Committee meeting on
38 February 12, 2013.

39
40 * John Marshall Students will provide council with their presentation of Moundsville's
41 Comprehensive Plan.

1 * Department Heads will provide a list of needed equipment or items that could be obtained by
2 the Governor's Community Participation grants.

3
4 * Commended Councilperson Wood for his involvement and leadership to update the city's
5 Comprehensive Plan. Councilperson Wood provided council with a list of action team members
6 and their responsibilities.

7
8 **MAYOR ITEMS:**

9
10 * Mayor Saunders announced that Parks & Recreation is sponsoring a Daddy/Daughter Dance on
11 Saturday, February 9, 2013 from 6:00-9:00 p.m. at the Mollahan Building inside the former WV
12 Penitentiary.

13
14 * Mayor Saunders announced he will publish a news letter every month in the Moundsville Daily
15 Echo and News Register. He will also provide council members a copy of the letter.

16
17 **Legal Advertisements.**

18
19 Attorney White presented a legal advertisement published in the Moundsville Daily Echo
20 concerning a judgement for unpaid city fees.

21
22 Councilperson Simms moved to receive and file the legal ad, seconded by Councilperson
23 DeWitt. Motion carried unanimously.

24
25 **COMMITTEE REPORTS:**

26
27 **Discussion of Recommendations by the Finance Committee.**

28
29 Finance Committee meeting was scheduled for Tuesday, February 12, 2013 at 5:00 p.m.

30
31 **Discussion of Recommendations by the Traffic Committee.**

32
33 Traffic Committee meeting will follow the finance meeting.

34
35 **Discussion of Recommendations by the Policy Committee.**

36
37 Policy Committee meeting will follow the traffic meeting.

38
39 **COUNCIL ITEMS:**

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41 * **P. Haynes** - Commended Street Commissioner Richmond and his crew for snow removal in
42 the city.

1 * **Simms** - Asked John Yeater, who was in the audience, if the placement of his new sign was ok.

2
3 * **Wood** - Reviewed some items on his report of the Comprehensive Plan draft.

4
5 * **Remke** - Invited everyone to the concert held at the Strand Theater, February 9, 2013, 6:30
6 p.m.

7
8 * Invited City Manager Hess and Mayor Saunders to the MAC meeting February 7, 2013, 12:00
9 p.m. at his store.

10
11 * Asked for meters to be bagged on Jefferson Avenue during trimming of the trees.

12
13 * **DeWitt** - Asked Manager Hess when updating the website, add garbage pick up dates and
14 holidays off.

15
16 * Reported ground erosion from the bank behind Wood Fitness onto Jefferson Extension.
17 Requested to discuss at traffic meeting.

18
19 * Wished to thank Councilperson Wood for his time and leadership on the Comprehensive Plan.

20
21 Councilperson DeWitt moved to adjourn, seconded by Councilperson Simms.

22
23 Meeting adjourned at 7:59 p.m.

24
25
26
27
28 _____
Sondra J. Hewitt, City Clerk

29 _____
Eugene Saunders, Sr., Mayor