

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **MAY 17, 2011**

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5
6 The Council of the City of Moundsville met in regular session in the Council Chambers on May
7 17, 2011 at 7:00 p.m.

8
9 Meeting was called to order by Mayor Dennis Wallace.

10
11 Invocation by Councilperson Mark Simms.

12
13 City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt,
14 Haynes, Remke, Saunders, Simms, Wood and Mayor Wallace. Also present: City Manager
15 Hendershot, Police Sgt. Whipkey, Fire Chief Clarke, Street Commissioner Richmond, Building
16 Inspector Mercer, CPA Kathryn Goddard, Attorney Thomas White and City Clerk Hewitt.

17
18 **MINUTES:**

19
20 **Regular Council Meeting of May 3, 2011.**

21
22 Councilperson Wood made a correction on page 3, line 38 should read, "pot holes", not "pot
23 homes".

24
25 Councilperson Haynes made a motion to accept and approve the minutes of the regular council
26 meeting of May 3, 2011, as amended, seconded by Councilperson Saunders. Motion carried
27 unanimously.

28
29 **Presentation:**

30
31 Mayor Wallace presented former Mayor Councilperson David Wood with a plaque to hang in the
32 Council Chambers honoring his services as mayor for 2010 & 2011.

33
34 **GENERAL PUBLIC HEARING:**

35
36 * Carl Boso, 305 10th Street, complained that Brad Varlas has more camping spaces on his
37 property than he was permitted by the city.

38
39 Manager Hendershot advised Mr. Boso that the city just became aware of the problem and will
40 be addressing it.

41
42 * Dave Knuth, Executive Director of the Marshall County Chamber of Commerce, 609 Jefferson
43 Avenue, expressed his support and sponsorship for the Farmer's Market to be held on Jefferson
44 Avenue starting in June.

1 **OLD BUSINESS:**

2
3 **Discussion and Approval of a Zone Change Ordinance from R-G to C-C at 218 Baker**
4 **Avenue. (Second Reading)**

5
6 Attorney White read the following zone change ordinance by title only to be passed by council
7 on first reading:

8
9 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
10 **VIRGINIA, PROVIDING TO CHANGE A CERTAIN DESIGNATED AREA ON BAKER**
11 **AVENUE IN THE CITY OF MOUNDSVILLE FROM GENERAL RESIDENTIAL ZONE**
12 **TO A CENTRAL BUSINESS ZONE. (SECOND READING)**

13
14 Councilperson Saunders made a motion to accept and approve zone change ordinance, seconded
15 by Councilperson Wood.

16
17 Mayor Wallace called for a voice vote. City Clerk announced the following tally. Wood, Simms,
18 Saunders, Remke, Haynes, DeWitt and Mayor Wallace. Motion carried unanimously.

19
20 **Other Items to be Discussed by Council.**

21
22 * Councilperson Remke discussed the Farmers Market with council members. After some
23 discussion, Councilperson Wood made a motion to allow the Farmers Market to be every
24 Wednesday from 10:00 a.m. to 1:00 p.m., starting in June until the end of October; free permit
25 parking in city lot for vendors; and the use of sidewalk space 6 ft from buildings by 10 feet wide,
26 seconded by Councilperson Simms. Motion carried unanimously.

27
28 * Councilperson Remke asked for an updated list of the dilapidated houses and buildings in the
29 city.

30
31 **NEW BUSINESS:**

32
33 **Discussion and Approval of a Resolution Authorizing the City to Enter Into a Contractual**
34 **Agreement with the Governor's Community Partnership Office for a Grant Award.**
35 **(\$12,000 Parks & Recreation Light Pole Replacement)**

36
37 Councilperson Saunders made a motion to authorize the City Manager to enter into a contractual
38 agreement with the Governor's Community Partnership Office for a grant award in the amount
39 of \$12,000 for light pole replacement at East End and Park View, seconded by Councilperson
40 Simms.

41
42 **Discussion and Approval of a Resolution Authorizing the City to Enter Into a Contractual**
43 **Agreement with the Governor's Community Partnership Office for a Grant Award.**
44 **(\$10,00 Moundsville Emergency Response Equipment & \$2,000 Street Department Garage**
45 **Lighting)**

1 Councilperson Saunders made a motion to authorize the City Manager to enter into a contractual
2 agreement with the Governor's Community Partnership Office for a grant award in the amount
3 of \$10,000 for emergency response equipment & \$2,000 for Street Department lighting,
4 seconded by Councilperson Haynes. Motion carried unanimously.

5
6 **Discussion and Approval of a Resolution Authorizing the City to Enter Into a Contractual**
7 **Agreement with the Governor's Community Partnership Office for a Grant Award.**
8 **(\$13,000 Moundsville Riverfront Shelter, Walk & Parking Area)**

9
10 Councilperson Saunders made a motion to authorize the City Manager to enter into a contractual
11 agreement with the Governor's Community Partnership Office for a grant award in the amount
12 of \$13,000 Riverfront Shelter, walk and parking, seconded by Councilperson Haynes. Motion
13 carried unanimously.

14
15 **Other Items to be Discussed by Council.**

16
17 * Councilperson Remke invited council members to attend a Community Awareness program
18 concerning assessing destination competitiveness of tourism for Moundsville and Marshall
19 County. This program will be held on Thursday, May 26, 2011 at 6:00 p.m. at the Grand Vue
20 Park Banquet Hall.

21
22 **MANAGER ITEMS:**

23
24 **Moundsville Fire Civil Service Board Member.**

25
26 Manager Hendershot informed council that he will be taking steps to remove Mr. Joseph Marsh
27 from the Fire Civil Service Board. Mr. Marsh has moved away from West Virginia and became
28 ineligible to remain on the board.

29
30 **Updating City Building Phone System.**

31
32 Manager Hendershot reported the city building will be updating their phone system due to the
33 police department leaving the building. The front office and the fire department will need to be
34 on the same system.

35
36 **102 Jefferson Avenue.**

37
38 Norris Demolition has entered into a contract with the City of Moundsville to demolish 102
39 Jefferson Avenue. The building was determined not to be structurally sound and met the
40 nuisance abatement regulations.

41
42 **Update on Fostoria project.**

43
44 Manager Hendershot reported that RAZE has cleaned out the back of the administration building
45 and all the debris has been moved. As soon as RAZE receives the permits from the DEP, they
46 will be starting on what was going to be the Artisan building.

1 **Municipal Code on Website.**

2
3 The City of Moundsville codified ordinances are now on the city's website.
4 www.cityofmoundsville.com click on government, click on municipal code, on left side of
5 screen, click on the yellow folder.

6
7 **Sanitary Separation Project.**

8
9 The City of Moundsville Sanitary Board is moving forward with the major sanitary separation
10 project. The board is hoping to start the project mid July.

11
12 Councilperson Remke thanked Larry Bonar, Sanitary Board Superintendent, for keeping the
13 Uptown Businesses informed on the project.

14
15 **Sanitary Plant Inspection.**

16
17 Manager Hendershot reported a DEP Inspection was performed at the Moundsville Sanitary
18 Plant. No deficiencies were noted and the staff was commended for their commitment.

19
20 **Marshall County Historic Society.**

21
22 The Marshall County Historic Society has asked for a letter of support for the Cockayne Historic
23 Preservation.

24
25 Councilperson Remke made a motion to authorize the City Manager to draft a letter of support to
26 the Marshall County Historic Society for the Cockayne Historic Preservation, seconded by
27 Councilperson Simms. Motion carried unanimously.

28
29 **Change Inc Open House.**

30
31 Change Inc on First Street has invited council members to an open house on Wednesday, May
32 25, 2011 from 10-2.

33
34 **Other Items to be Discussed by City Manager.**

35
36 * Manager Hendershot announced that Chamber of Commerce members are able to have a
37 discount for advertisement of their business on WTOV 9.

38
39 * John Marshall Band is accepting donations for football program ads for the 2011-2012 school
40 year. Manager Hendershot referred this request to the Finance Committee.

41
42 **COMMITTEE ITEMS:**

43
44 **Discussion and Approval of Recommendations by the Finance Committee.**

45
46 1. Discussion of CHP Grant for Entry Level Police Officers. Committee recommends approving

1 grant application.

2
3 Councilperson Saunders made a motion to approve the grant application, seconded by
4 Councilperson DeWitt. Motion carried unanimously.

5
6 2. Discussion of Budget Revision. Committee recommends to send to council for review and
7 approval.

8
9 Councilperson Saunders made a motion to approve the 2010-2011 General Fund Budget
10 Revision #2, seconded by Councilperson Haynes. Motion carried unanimously.

11
12 Councilperson Saunders made a motion to approve the 2010-2011 Coal Severance Budget
13 Revision #2, seconded by Councilperson Simms. Motion carried unanimously.

14
15 **Discussion and Approval of Recommendations by the Traffic Committee.**

16
17 1. Discussion of Sidewalk Area at 2121 Fourth Street. Committee recommends having the
18 Street Department place lines for sidewalk designation.

19
20 Councilperson Simms made a motion to have Street Department place lines for sidewalk
21 designation starting on Fourth Street around the corner to Filbert Avenue, seconded by
22 Councilperson Saunders. Motion carried unanimously.

23
24 2. Discussion of Abandonment of Alley Between Olive Avenue and Mulberry Avenue Running
25 North/South off of Second Street. Committee recommends direct City Attorney to draft
26 ordinance to abandon alley.

27
28 Manager Hendershot informed council that resident inquiring about the abandonment is no
29 longer interested in the property.

30
31 **Discussion and Approval of Recommendations by the Policy Committee.**

32
33 No action taken at the Policy Committee meeting.

34
35 **COUNCIL ITEMS:**

36
37 * **Saunders** - Thanked the Street Department for filling the holes on Harmony Drive.

38
39 * Asked if anything is being done with the house at First Street & Arlington Avenue. Fire Chief
40 Clarke advised the owner is being taken to court.

41
42 * Asked when the committee appointed by the Mayor will meet to discuss a Police Chief.

43
44 * Reported the Parks & Recreation Board has not hired a director yet. The board will be looking
45 at applications.

46

1 * **Haynes** - Nothing at this time.

2
3 * **DeWitt** - Received complaints on 1121 Eighth Street.

4
5 * **Remke** - Commended the Fire Department & Street Department for the clean up at house fire
6 on Annadale Avenue. Manager Hendershot reported that RAZE also helped with the demolition
7 and clean up.

8
9 * Asked if the city building was going to get updated lights from left over grant money. Manager
10 Hendershot said the remainder will be used for how ever many lights can be purchased.

11
12 * **Wood** - Asked if officers have been in contact with resident interested in the Crime Watch
13 Committee? Sgt. Whipkey said that two officers will be involved in the Neighborhood Crime
14 Watch.

15
16 * Informed Councilperson Saunders he has received complaints about the hot tub not working at
17 the pool.

18
19 * Asked if city was still working on Fourth Street, received complaints about speeders.

20
21 * **Simms** - Reported hole in alley behind Volunteer Fire Department.

22
23 Councilperson Saunders made a motion to adjourn, seconded by Councilperson DeWitt. Motion
24 carried unanimously.

25
26 Meeting adjourned at 8:08 p.m.

27
28
29
30
31 _____
Sondra J. Hewitt, City Clerk

Dennis Wallace, Mayor